

**Regular City Council Meeting
Meeting Minutes**



Tuesday, October 25, 2022 @ 6:30 PM

**Anna Municipal Complex, Council Chambers
120 W. 7th Street, Anna, Texas 75409**

The City Council of the City of Anna will meet at 6:30 PM, on October 25, 2022 at the Anna Municipal Complex, located at 120 W. 7th Street, to consider the following items.

1. Call to Order, Roll Call, and Establishment of Quorum.

Mayor Pike called the meeting to order at 6:33 PM.

Members Present:

Mayor Nate Pike
Mayor Pro Tem Lee Miller
Deputy Mayor Pro Tem Randy Atchley
Council Member Kevin Toten
Council Member Stan Carver
Council Member Danny Ussery
Council Member Pete Cain

Members Absent:

None

2. Invocation and Pledge of Allegiance.

Pastor Angel of Grace Point Family Church led the Invocation and Mayor Pike led the Pledge of Allegiance.

3. Neighbor Comments.

Robert Hallberg stated his appreciation to the City for hosting AnnaFest.

4. Reports.

Mayor Pike moved to Agenda Item 7.e.

- a. Code Compliance Month Proclamation

- b. Arbor Day Proclamation 2022

5. **Work Session.**

Mayor Pike postponed the Work Session to the November meeting.

- a. Discussion on a proposed design of a new City Seal. (City Secretary Carrie Land)
- b. Discuss the process for the Municipal Complex Plaza Design and Construction. (Director of Public Works Greg Peters, P.E.)
- c. Discuss the project initiation and design of a new indoor recreation facility as defined in Proposition C of the City of Anna's 2021 Bond Election and the City of Anna Parks, Open Space, Trails, and Recreation Master Plan. (Director of Public Works Greg Peters, P.E.)

6. **Consent Items.**

Agenda Items 6.e. and 6.f. were removed from the Consent Agenda.

MOTION: Council Member Toten moved to approve consent items a - d and g - k. Council Member Miller seconded. Motion carried 7-0.

Mayor Pike recused himself. Mayor Pike returned to the meeting after action was taken on Item 6.e. and 6.f.

- a. Approve the City Council Meeting Minutes for October 11, 2022. (City Secretary Carrie Land)
- b. Review Minutes of the September 7, 2022, Joint Community Development Corporation and Economic Development Corporation Board Meetings. (Director of Economic Development Joey Grisham)
- c. Review Monthly Financial Report for the Month Ending September 30, 2022. (Budget Manager Terri Doby)

The City of Anna's financial policies require the publication of a financial report monthly. This report covers the financial performance for Fiscal Year 2022 through September 30, 2022.

The financial condition of the City remains strong and the reported funds adhere to fund balance requirements.

- d. Approve all matters incident and related to the issuance and sale of "Greater Texoma Utility Authority Contract Revenue Bonds, Series 2022 (Collin/Grayson Water Transmission Project)" including the adoption of an ordinance approving

the issuance thereof and the facilities to be constructed or acquired by such Authority. (Director of Public Works Greg Peters, P.E.)

The Greater Texoma Utility Authority (GTUA) is responsible for bringing treated drinking water from North Texas Municipal Water District to the four CGMA Cities, which include Anna, Melissa, Van Alstyne, and Howe. The bond sale being proposed will fund critical infrastructure improvements in the GTUA system which are needed to increase the system's capacity to accommodate growth.

The cost of the debt service will be incorporated into the rate structure CGMA cities pay to GTUA for water delivery. These costs were anticipated and are covered in the water and sewer rate structures adopted by the City Council earlier this year.

The financial impact of the bond sale will be handled through the water rates GTUA charges to the four CGMA Cities, including Anna, Melissa, Van Alstyne, and Howe. The City of Anna has budgeted for the rate impacts as a part of our annual water and sewer rate adoption.

- e. Approve a Resolution adopting an Interlocal Agreement for the collection of special assessments in the AnaCapri Public Improvement District Improvement Area No. 1. (Director of Economic Development Joey Grisham)

This Interlocal Agreement allows for the Collin County Tax Assessor/Collector to collect PID assessments for the AnaCapri Public Improvement District Improvement Area No. 1.

MOTION: Council Member Atchley moved to approve Items 6.e. and 6.f. Council Member Carver seconded. Motion carried 6-0.

- f. Approve a Resolution adopting an Interlocal Agreement for the collection of special assessments in the AnaCapri Public Improvement District Improvement Area No. 2A. (Director of Economic Development Joey Grisham)

This Interlocal Agreement allows for the Collin County Tax Assessor/Collector to collect PID assessments for the AnaCapri Public Improvement District Improvement Area No.2A.

MOTION: Council Member Atchley moved to approve Items 6.e. and 6.f. Council Member Carver seconded. Motion carried 6-0.

- g. Resolution selecting CIP roadway submittals for Collin County Bond Call for Projects. (Director of Public Works Greg Peters, P.E.)

In 2018, Collin County voters approved a Bond Election to fund roadway improvements throughout the County. Collin County is currently holding a call for city projects, whereby cities within the county may submit a request for project funding.

The City has identified Rosamond Parkway and Leonard Avenue as the two

projects most likely to receive the highest scores based on the County scoring criteria.

If approved, the City will provide funding for the projects through Roadway Impact Fees.

- h. Approve a Resolution making revisions to the Investment Policy. (Finance Director Alan Guard)

The City of Anna, per the Investment Policy, is required to revisit, revise, and adopt the Investment Policy each year. The City Council recently approved certain revisions that brought the policy fully into compliance with the guidelines as established by the Government Treasurers of Texas (GTOT). Since that time, the position of Accounting Manager has been changed to Assistant Finance Director.

- i. Approve an Ordinance Adopting a Purchasing Policy. (Finance Director Alan Guard)

The City of Anna utilizes a number of purchasing cooperatives to help streamline the purchasing process and help departments find goods and services that provide the best value. The revision being requested would add National Purchasing Partners Government Group (NPPGov) to the list of cooperative purchasing agreements in the City's Purchasing Policy.

The Fire Department has been researching companies that help prepare Fire Department Master Plan Studies. Their research concluded that Emergency Services Consulting International (ESCI) would be the best firm for their needs. ESCI is included as part of the NPPGov Group. The Purchasing Policy is adopted by ordinance.

- j. Approve Resolution Authorizing Agreement with Lexipol, LLC for Fire Policy Management (Fire Chief Ray Isom)

The Lexipol process is a professional services agreement that utilizes Sourcewell, making it a turnkey method that is already in alignment with the city's Financial Policy.

Fire Chief Isom has identified this as a fundamental need at this juncture in the fire department's growth. The proposed 3rd party agreement creates the basic elements required to integrate, automate, and further refine a more progressive and efficient policy and procedure mechanism for the fire department.

This project implementation is funded through the current FY'23 Fire Department budget at a cost not to exceed \$23,468. Subsequent annual policy renewals will apply.

- k. Approve Resolution Authorizing Agreement with Emergency Services Consulting International (Fire Chief Ray Isom)

Emergency Services Consulting International (ESCI) will provide the city and fire department with a Community Risk Assessment, Long-Range Master Plan (approximately 8 – 10 years), an updated Strategic Plan, and a Standards of Cover report. Chief Isom has identified this project as a fundamental need at this juncture in the fire department's growth.

This project implementation is funded through the current FY'23 Fire Department budget at a cost not to exceed \$64,583.

7. Items For Individual Consideration.

- a. Consider/Discuss/Action on City Council Meeting Dates for November and December. (City Manager Jim Proce)

The second meeting dates for November and December fall during the weeks of the Thanksgiving and Christmas holidays. In previous years, the City Council canceled these meetings due to a lack of a quorum.

The City Council discussion ensued.

MOTION: Mayor Pike moved to hold the November 22, 2022 meeting, as scheduled and cancel the December 27, 2022 meeting, due to a lack of a quorum. Council Member Toten seconded. Motion carried 7-0.

- b. Conduct a Public Hearing/Consider/Discuss/Action on an Ordinance to rezone 98.0± acres located on the south side of E. White Street, 500± feet east of S. Interurban Street from AG Agricultural District, SF-E Single-Family Residential and Planned Development (Ord. No. 145-2004) to Planned Development. (Director of Development Services Ross Altobelli)

Applicant withdrew his zoning request.

MOTION: Council Member Carver moved to take no action. Council Member seconded. Motion carried 7-0.

- c. Conduct a Public Hearing/Consider/Discuss/Action on an Ordinance regarding annexation of 78.0± acres of land generally located on the north side of Farm-to-Market Road 455, 3,830± feet west of Standridge Boulevard. (Planning Manager Lauren Mecke)

Mayor Pike opened the public hearing at 7:00 PM.

No public comments were received.

Mayor Pike moved to hold the public hearing open until the November 8, 2022 Council Meeting at 6:00 PM, at 120 W. 7th Street, Anna, Texas 75409. Council Member Miller seconded. Motion carried 7-0.

- d. Conduct a Public Hearing/Consider/Discuss/Action on an Ordinance to establish zoning on 78.0± acres located on the north side of Farm-to-Market Road 455, 3,830± feet west of Standridge Boulevard to Planned Development -SF-TH Townhome District. (Planning Manager Lauren Mecke).

Charles Covey - LandVest Development has submitted a petition to annex 78.0± acres of land generally located on the north side of Farm-to-Market Road 455, 3,830± feet west of Standridge Boulevard.

The applicant is requesting the public hearing for the Annexation request be opened and tabled until the November 8, 2022 City Council meeting which will allow the annexation request to be considered the same night as the proposed zoning and development agreement for the property.

Mayor Pike opened the public hearing at 7:02 PM.

No public comments were received.

Mayor Pike moved to hold the public hearing open until the November 8, 2022 Council Meeting at 6:00 PM, at 120 W. 7th Street, Anna, Texas 75409. Council Member Toten seconded. Motion carried 7-0.

- e. Agreement between Grace Place Community Garden and the City of Anna (Olivia Demings)

A one-year agreement between the City of Anna and Grace Place community Garden for the use of the garden as an educational space. The City will provide a stipend of \$1000 to be applied to the Grace Place Community Garden utility bill.

MOTION: Mayor Pike moved to approve. Council Member Miller seconded. Motion carried 7-0.

Mayor Pike moved to Consent Agenda.

8. **Closed Session (Exceptions).**

Under Tex. Gov't Code Chapter 551, the City Council may enter into Closed Session to discuss any items listed or referenced on this Agenda under the following exceptions:

- a. Consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (Tex. Gov't Code §551.071).
- b. Discuss or deliberate the purchase, exchange, lease, or value of real property (Tex. Gov't Code §551.072).

- c. Discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (Tex. Gov't Code §551.087).
- d. Discuss or deliberate personnel matters (Tex. Gov't Code §551.074). City Manager Annual Review

MOTION: Council Member Miller moved to enter closed session. Council Member Atchley seconded. Motion carried 7-0.

Mayor Pike recessed the meeting at 7:06 PM.

Mayor Pike reconvened the meeting at 9:38 PM.

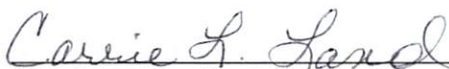
- 9. Consider/Discuss/Action on any items listed on any agenda - work session, regular meeting, or closed session - that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.

No action was taken.

- 10. **Adjourn.**

Mayor Pike adjourned the meeting at 9:38 PM.

ATTEST:


City Secretary Carrie L. Land



Approved on November 8, 2022.



Mayor Nate Pike