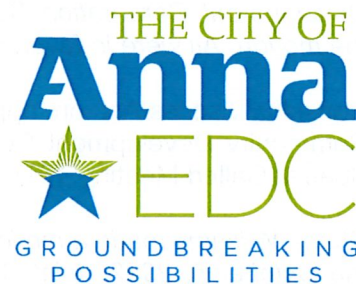


Officers:

Bruce Norwood, President
Shane Williams, Vice-President
Rocio Gonzalez, Secretary

Staff:

Joey Grisham, Director of Economic Development
Taylor Lough, Assistant Director of Economic Development
Kimberly Garduno, Economic Development Coordinator



Anna Community Development Corporation and Anna Economic Development Corporation Special-Called Meeting Minutes

Wednesday, November 9, 2022, at 6:00 pm

Anna Municipal Complex, Executive Conference Room

120 W. 7th Street, Anna, Texas 75409

The Anna Community Development Corporation and the Anna Economic Development Corporation conducted a special-called meeting at 6:00 p.m. on Wednesday, November 9, 2022, at the Anna Municipal Complex Executive Conference Room, located at 120 W. 7th Street Anna, Texas 75409.

A video recording of the open session portions of the meeting may be viewed online at the City of Anna's website: <https://www.annatexas.gov/962/AgendasMinutes>

CDC and EDC Board Members Present: Bruce Norwood, Rocio Gonzalez, Ronnie Kerr, Michelle Hawkins, and Shane Williams. **CDC and EDC Board Members Absent:** Kylee Kelley and Gina Maria Ottavio. **Others Present:** Joey Grisham (Director of Economic Development), Taylor Lough (Assistant Director of Economic Development), Kimberly Garduno (Economic Development Coordinator), Lee Miller (Mayor Pro Tem) and Clark McCoy (Attorney).

1. Call to Order. Roll Call and Establishment of Quorum.

The meeting was called to order by Board President Bruce Norwood at 6:00 p.m.

2. Invocation and Pledge of Allegiance.

Invocation and Pledge of Allegiance was led by Board President Bruce Norwood.

3. Neighbor Comments.

None.

4. Consent Agenda.

- a. Consider/Discuss/Act on approving minutes from the October 5, 2022, Joint Community Development Corporation and Economic Development Corporation Special-Called Meeting. (CDC)

Shane Williams made a motion on behalf of the CDC to approve the minutes from the October 5, 2022, Joint Community Development Corporation and Economic

Officers:

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Shane Williams, Vice-President
Rocio Gonzalez, Secretary

Staff:

Joey Grisham, Director of Economic Development
Taylor Lough, Assistant Director of Economic Development
Kimberly Garduno, Economic Development Coordinator

Development Corporation Special-Called Meeting. Michelle Hawkins seconded the motion. All were in favor. Motion passed.

- b. Consider/Discuss/Act on approving minutes from the October 5, 2022, Joint Community Development Corporation and Economic Development Corporation Special-Called Meeting. (EDC)

Shane Williams made a motion on behalf of the EDC to approve the minutes from the October 5, 2022, Joint Community Development Corporation and Economic Development Corporation Special-Called Meeting. Michelle Hawkins seconded the motion. All were in favor. Motion passed.

5. Individual Consideration

- a. **Conduct a public hearing and consider/discuss/action on a resolution of the Anna Community Development Corporation approving and authorizing the expenditure of funds for Phase I of the City of Anna Wayfinding Program and approving a professional services agreement with Lee Engineering, L.L.C. (CDC).**

Bruce Norwood opened the public hearing at 6:05 p.m.

Joey Grisham discussed the priorities from the June Joint City Council- CDC/EDC meeting that included utilizing proceeds from the sale of the Business Park to help fund the wayfinding and gateway signage program. Taylor Lough mentioned that staff reviewed several gateway signage and wayfinding plans from various cities. Staff recommends Lee Engineering LLC, an engineering firm with extensive experience working with Texas Department of Transportation right-of-way regulations and approved vendor for the city of Anna. The Professional Services Agreement states Lee engineering is the lead consultant and subcontracting with signage design firm MERJE Design. Kimberly Garduno discussed modeling the Wayfinding Stakeholder Group after the Anna Community Library Task Force and requested member recommendations from the CDC/EDC Board. Next steps will include a presentation at the November 22nd City Council Work Session followed by two public readings at the December City Council Meeting.

Bruce Norwood closed the public hearing at 6:12 p.m.

Bruce Norwood made a motion on behalf of the CDC a resolution of the Anna Community Development Corporation approving and authorizing the expenditure of funds for Phase I of the City of Anna Wayfinding Program and approving a professional services agreement with Lee Engineering, L.L.C. Rocio Gonzalez seconded the motion. All were in favor. Motion passed.

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6. Director's Report

a. Strategic Plan Update

October was a busy month with conferences and meetings. Joey Grisham attended the Texas Economic Development Council's Annual Conference in San Antonio. Staff met with Cooksey Communications to develop fiscal year 2023 proposed campaigns. Kimberly met Workforce Solutions McKinney and Anna High School to form Business, Retention and Expansion (BR&E) taskforce. City of Anna featured in Dallas Morning News Boomtown Series and various news outlets. Taylor Lough spoke at the REDNEWS Collin County Forecast Summit. The 3rd Annual Business Appreciation Breakfast will be held at the Anna Municipal Complex on November 10th.

b. NTCAR Recap

Economic Development staff attended the North Texas Commercial Association of Realtors (NTCAR) Expo at Sheraton Hotel Dallas. Compared to previous years, attendance was down due to date and venue change. Staff made contacts with several developers.

c. Brewery Update

City Council approved the lease and incentive agreement at the November 8th meeting. Taylor Lough provided an update concerning demolition plans and notified the Board the Texas Downtown Association awarded a \$5,000 grant for landscaping, sidewalk upgrades and public art mural for the Brewery building.

d. Resignation of Vice President Shane Williams

Shane Williams officially resigned from the Board.

7. CLOSED SESSION (exceptions):

- a. Deliberate regarding the purchase, exchange, lease or value of real property.** (Tex. Gov't Code §551.072) possible property acquisition; possible land sale/purchase;
- b. Consult with legal counsel on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code** (Tex. Gov't Code §551.071); Grant program; Lease agreement and professional services contract.
- c. Discuss or deliberate Economic Development Negotiations:**
 - (1) To discuss or deliberate regarding commercial or financial information that the Board of Directors has received from a business prospect that the Board of Directors seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the Board is conducting economic development negotiations; or,
 - (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (Tex. Gov't Code §551.087) potential retail and medical projects.

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Michelle Hawkins made a motion to enter closed session. Ronnie Kerr seconded the motion. All were in favor. Motion passed. CDC Board entered closed session at 6:22 p.m.

8. Reconvene into open session and take any action on closed session items.

Bruce Norwood made a motion to reconvene into open session. Michelle Hawkins seconded the motion. All were in favor. Motion passed. The CDC reconvened into open session at 6:40 p.m.

9. Receive reports from staff or Board Members about items of community interest.

Joey Grisham mentioned the Annual Appreciation Breakfast begins tomorrow at 8:00 am at the Anna Municipal Complex. Bruce Norwood stated Anna ISD Band currently at State competition and Anna High School football team will play at McKinney ISD Stadium.

10. Adjourn.

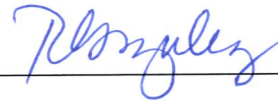
Ronnie Kerr made a motion to adjourn the meeting at 6:44 p.m. Rocio Gonzalez seconded the motion. All were in favor. Motion passed.

APPROVED:



Bruce Norwood
President of CDC/EDC

ATTESTED:



Rocio Gonzalez
Secretary of CDC/EDC