

AGENDA

City Council Meeting



Tuesday, September 1, 2020 @ 6:30 PM

**Anna ISD Board Room
201 E. 7th Street, Anna, Texas 75409**

The City Council of the City of Anna will meet in a Special Meeting at 6:30 PM, on September 1, 2020, at the Anna ISD Board Room, Located at 201 E. 7th Street, to consider the following items.

Welcome to the City Council meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. **Call to Order, Roll Call and Establishment of Quorum.**
2. **Invocation and Pledge of Allegiance.**
3. **Neighbor Comments.**

At this time, any person may address the City Council regarding an item on this meeting agenda that is not scheduled for public hearing and any item that is not on this meeting agenda. The public will be permitted to offer public comments electronically, as provided by the agenda and as permitted by the presiding officer during the meeting. We are encouraging neighbors, who wish to speak, to complete a [Speaker Registration Form](#) and submit to City Secretary Carrie Land (cland@annatexas.gov) by 5:00 PM so it may be read into the record. Each person will be allowed up to three (3) minutes to speak. No discussion or action may be taken at this meeting on items not listed on this agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

4. **Items For Individual Consideration.**
 - a. Conduct a Public Hearing on the Proposed FY 2020-2021 Budget
 - b. Conduct a Public Hearing on the Proposed FY2021 Tax Rate
 - c. Consider/Discuss/Action on appointments to the Diversity and Inclusion Advisory Commission. (Interview Committee)
 - d. Consider/Discuss/Action to fill a vacancy on the Planning and Zoning Commission (Interview Committee)

5. **Closed Session (Exceptions).**

Under Tex. Gov'T Code Chapter 551, The City Council May Enter Into Closed Session To Discuss Any Items Listed Or Referenced On This Agenda Under The Following Exceptions:

- a. Discuss or deliberate personnel matters (Tex. Gov't Code §551.074). City Secretary and City Manager Annual Review, Boards and Commissions

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

6. Consider/Discuss/Action on any items listed on any agenda - work session, regular meeting, or closed session - that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.

7. **Adjourn.**

This is to certify that I, Carrie L. Land, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. on August 28, 2020.

Carrie L. Land, City Secretary

- 1. The Council may vote and/or act upon each of the items listed in this agenda.
- 2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
- 3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



Item No. 4.a.

City Council Agenda
Staff Report

Meeting Date: 9/1/2020
Staff Contact: Terri Doby

AGENDA ITEM:

Conduct a Public Hearing on the Proposed FY 2020-2021 Budget

SUMMARY:

The Annual Budget is one of the most important financial responsibilities of a local government, and preparation of the budget typically takes 6 months to complete. The Annual Budget is developed through an extensive process of reviewing requests received from various City departments, then prioritizing those requests in a manner that utilizes resources effectively, within fiscal constraints, while working to achieve the City's strategic goals. The proposed budget was presented to the City Council on August 11th and can be found on our website at www.annatexas.gov under Budget on the Finance Department's page.

The proposed budget is funded by a property tax rate of \$0.583000, which is lower than the current tax rate. When compared with other cities in our area, the City of Anna continues to have one of the lowest per-capita property tax levies.

According to the most recent population estimates, the City of Anna's population is approximately 15,000. We anticipate a steady increase of 7 to 10 percent annual growth over the next few years. As Anna continues to grow, the City remains committed to the vision and goals outlined in its Strategic Plan. The 2020-21 fiscal year budget is designed to preserve and enhance the quality of existing services and respond appropriately to our city's continuing growth and development.

The Council will vote to adopt the FY 2021 budget on September 8th.

FINANCIAL IMPACT:

Process to adopt Fiscal Year 2021 Budget

STRATEGIC CONNECTIONS:

This item supports the City of Anna Strategic Plan, specifically advancing:

Goal 4: High Performing, Professional City

STAFF RECOMMENDATION:

This is a public hearing only. No City Council action is required at this time.

ATTACHMENTS:**APPROVALS:**

Terri Doby, Budget Manager
Jim Proce, City Manager

Created/Initiated - 8/24/2020
Final Approval - 8/27/2020



Item No. 4.b.

City Council Agenda
Staff Report

Meeting Date: 9/1/2020
Staff Contact: Terri Doby

AGENDA ITEM:

Conduct a Public Hearing on the Proposed FY2021 Tax Rate

SUMMARY:

At the Tuesday, August 11th meeting, the City Council set the date, time and location of tonight's public hearing on the FY2021 proposed tax rate as required by the Texas Tax Code. The Notice of Public Hearing was published in the Anna Melissa Tribune on August 20, 2020.

After properties are appraised by the Collin County Appraisal District, the Collin County Tax Assessor-Collector calculates both the No-New-Revenue tax rate and the Voter-Approval tax rate for the City of Anna as the designated officer to complete the tax rate calculation forms created by the Texas Comptroller and to certify the calculations as accurate.

No-New-Revenue tax rate: The No-New-Revenue tax rate is a calculated rate that would provide the taxing unit with the same amount of maintenance and operations property taxes on existing property as the previous year after taking into account changes in appraised value. If property values rise, the No-New-Revenue tax rate will go down and vice versa. **The No-New Revenue tax rate for FY2021 is \$0.569415 per \$100.**

Voter-Approval tax rate: The Voter-Approval tax rate provides the taxing unit with the same amount of maintenance and operations property taxes on existing property as the previous year plus a 3.5 percent increase for those operations, in addition to sufficient funds to pay debts in the coming year. However, a city council may direct the designated officer to calculate the Voter-Approval tax rate at 8 percent if any part of the city is located in an area declared a disaster area during the current tax year by the governor or president of the United States. If a taxing unit adopts a tax rate higher than the Voter-Approval tax rate, a tax rate approval election must be held on the November uniform election date. **The Voter-Approval tax rate for FY2021 is \$0.586560 per \$100.**

The proposed budget is supported by a tax rate of \$0.583000. Under the Texas Property Tax Reform and Transparency Act of 2019, a city that adopts a rate exceeding the lower of the No-New-Revenue tax rate or the Voter-Approval tax rate

must hold one public hearing. The following table is a comparison between the proposed tax rate, last year's rate, the No-New-Revenue rate and the Voter-Approval tax rate.

Proposed FY2021 Tax Rate	\$0.583000 per \$100
Preceding FY2020 Tax Rate	\$0.591288 per \$100
No-New-Revenue Tax Rate	\$0.569415 per \$100
Voter-Approval Tax Rate	\$0.586560 per \$100

The budget and tax rate are scheduled for adoption at the September 8th Council meeting. Since the proposed tax rate is higher than the No-New-Revenue rate, section 26.05 of the Texas Tax Code requires a minimum of 60% of the Council members to vote in favor of that rate. That would require at least 5 Council members to vote in favor of the proposed tax rate.

	FY2020	FY2021	Change
Total tax rate (per \$100 of value)	\$0.591288	\$0.583000	(0.008288)
Average homestead taxable value	\$227,000	\$230,000	\$3,000
Tax on average homestead	\$1,340.90	\$1,340.90	\$0.00
Total tax levy on all properties	\$7,715,945	\$8,570,566	\$854,621

FINANCIAL IMPACT:

Process to adopt the Tax Year 2020 (FY2021) property tax rate.

STRATEGIC CONNECTIONS:

This item supports the City of Anna Strategic Plan, specifically advancing:

Goal 4: High Performing, Professional City

STAFF RECOMMENDATION:

This is a public hearing only. No action by the City Council is required at this time.

ATTACHMENTS:

APPROVALS:

Terri Doby, Budget Manager
Jim Proce, City Manager

Created/Initiated - 8/24/2020
Final Approval - 8/27/2020



Item No. 4.c.

City Council Agenda
Staff Report

Meeting Date: 9/1/2020
Staff Contact: Carrie Land

AGENDA ITEM:

Consider/Discuss/Action on appointments to the Diversity and Inclusion Advisory Commission. (Interview Committee)

SUMMARY:

DIVERSITY AND INCLUSION ADVISORY COMMISSION

The Anna Diversity and Inclusion Advisory Commission advises the City Council of community dialog, representation of diverse neighbor voices, review of policies and services as they pertain to supporting all members of the community, and creation of events and programming within the City that purposefully engages with all neighbors.

The Interview Committee, Nate Pike, Lee Miller, and Josh Vollmer, held interviews and are nominating the following:

Place	Member	Term Expires
1	Pete Cain	May 2023
2	Dyanne Lockridge	May 2022
3	Curtis Scretchen	May 2023
4	Amanda Kellham	May 2022
5	Lottia Windham	May 2023
6	Roxxanne Aragon	May 2022
7	Elinor Williams	May 2023
8	Mark Mahar	May 2022
9	Kathryn Ross	May 2023
10	Melverse Jackson	May 2022
11	Latoya Grady	May 2023

FINANCIAL IMPACT:

N/A

STRATEGIC CONNECTIONS:

This item supports the City of Anna Strategic Plan, specifically advancing:

Goal 2: Anna – Great Place to Live

STAFF RECOMMENDATION:

Approve nominations as presented by Interview Committee

ATTACHMENTS:

APPROVALS:

Carrie Land, City Secretary
Jim Proce, City Manager

Created/Initiated - 8/27/2020
Final Approval - 8/27/2020



Item No. 4.d.

City Council Agenda
Staff Report

Meeting Date: 9/1/2020
Staff Contact: Carrie Land

AGENDA ITEM:

Consider/Discuss/Action to fill a vacancy on the Planning and Zoning Commission (Interview Committee)

SUMMARY:

Place 1 Term Expiring May 2021 is currently vacant.

FINANCIAL IMPACT:

STRATEGIC CONNECTIONS:

This item supports the City of Anna Strategic Plan, specifically advancing:
Goal 4: High Performing, Professional City

STAFF RECOMMENDATION:

Approve nomination.

ATTACHMENTS:

APPROVALS:

Carrie Land, City Secretary
Jim Proce, City Manager

Created/Initiated - 8/27/2020
Final Approval - 8/27/2020