

AGENDA

ANNA PARKS ADVISORY BOARD MEETING



Tuesday, June 20, 2023 @ 6:00 PM

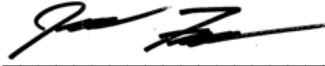
Anna Municipal Complex
120 W. 7th Street
Anna, TX 75409

1. **Call to Order, Roll Call, and Establishment of Quorum.**
2. **Invocation and Pledge of Allegiance.**
3. **Neighbor Comments.**
At this time, any person may address the City Council regarding an item on this meeting Agenda that is not scheduled for public hearing. Also, at this time, any person may address the City Council regarding an item that is not on this meeting Agenda. Each person will be allowed up to three (3) minutes to speak. No discussion or action may be taken at this meeting on items not listed on this Agenda, other than to make statements of specific information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.
4. **Receive a Report**
 - a. Receive a report on parks maintenance and recreation programs and events (see attached memo).
5. **Project Update.**
 - a. Receive a report on Park CIP Project Update (see attached memo).
6. **Items For Individual Consideration.**
 - a. Discuss, Consider, Action on Parks Advisory Board meeting minutes on May 15, 2023.
 - b. Discuss, Consider, Action on the election of a Chair.
 - c. Discuss, Consider, Action on the election of a Vice Chair.
 - d. Discuss, Consider, Action on the election of a Secretary.
 - e. Discuss, Consider, Action on selection of a date for the Parks Advisory Board to conduct a tour of parks.
 - f. Discuss an additional parking lot, amenities, trails and signage at Natural Springs Park.
 - g. Discuss, Consider, Action on timing of the lights at Henry Clay "Yank" Washington Park.
 - h. Discuss the following Community Recreation Center project items (ProjectAdvocates): (1) Community Recreation feasibility study update including visitor intercept surveys, public meeting #1, and online survey; benchmarking analysis results; and next steps. (2) Schedule review. (3) Project charter first steps.
 - i. Discuss, Consider, Action on adding fencing at Sherley Heritage Park.

Persons with a disability who want to attend this meeting who may need assistance should contact the Neighborhood Services Department at 214-831-5333 two working days prior to the meeting so that appropriate arrangements can be made.

- j. Discuss, Consider, Action on future agenda items.
- 7. **Adjourn.**

This is to certify that I, Jeff Freeth, Assistant Director of Neighborhood Services, posted this Agenda on the City's website (www.annatexas.gov) and on the City Hall bulletin board at or before 5:00 p.m. on June 16, 2023.



Jeff Freeth, CPRP, Assistant Director of Neighborhood Services

Persons with a disability who want to attend this meeting who may need assistance should contact the Neighborhood Services Department at 214-831-5333 two working days prior to the meeting so that appropriate arrangements can be made.

**MINUTES
ANNA PARKS ADVISORY BOARD MEETING
Monday, May 15 @ 6:00 PM**

**Municipal Complex, Skyview Conference Room
120 W. 7th Street, Anna, TX 75409**

The Parks Advisory Board of the City of Anna met at 6:00 PM, on May 15th, 2023, at the Municipal Complex, Skyview Conference Room, located at 120 W. 7th Street, to consider the following items:

1. Call to Order, Roll Call and Establishment of Quorum

Parks Advisory Board Member Eirik Hansen called the meeting to order at 6:00 pm.

Staff present included Assistant Director of Neighborhood Services Jeff Freeth, Interim Assistant City Manager Greg Peters, Park Planning and Development manager Dalan Walker, Parks Superintendent Matt Lewis, and City Council Member Stan Carver.

2. Invocation and Pledge of Allegiance

Parks Advisory Board Member Eirik Hansen led the Pledge of Allegiance.

Neighbor comments were made by John Arnold with Skorburg about improvements and creation of a park off Foster Crossing with green space and a playground. Concept ideas were discussed including possible playground and fields/sand volleyball area.

3. Reports

- a. Parks Superintendent Matt Lewis reported on Parks Maintenance including spread mulch in playgrounds, refreshed ball fields, clean and repaired restrooms at Baldwin and Slayter Creek, replaced gate latches at Johnson, installed plaque at Sherley Heritage park, repaired and replaced a couple park signs that were damaged in the storms.
- b. Assistant Director of Neighborhood Services Jeff Freeth reported on recreation programs and events including the Boots and Booms event, Concert in the Park series, Touch a Truck and other summer events.

4. Project Updates

- a. Park Planning and Development manager Dalan Walker provided updates on Parks Capital Projects:
Slayter Creek Park:
Pickleball/basketball courts/tennis courts/parking lot expansion going to council for approval next week, estimated completion end of year.
Bryant park irrigation project underway.
Slayter creek practice lighting package has been reviewed, scheduled completion in September.
Pecan Grove trail plans are being reviewed and revised.
Splash pad project last concrete pour this week, replacing drinking fountain, sanitary sewer line created, electric service is being installed, shade structure supports going in, still on schedule for completion June 16/17.

5. Individual Consideration

- a. Discuss, Consider, Act on Parks Advisory Board meeting minutes on April 17, 2023.

MOTION: Parks Advisory Board Member Eirik Hansen moved to approve the Minutes. Parks Advisory Board Member Jeff Reece seconded. Motion carried.

- b. Discuss, Consider, Act on Recommendation to council to accept Yank Park lighting alternate in the Anna Park Projects bid.

MOTION: Parks Advisory Board Member Mackenzie Jenks moved to approve the lighting project. Elden Baker seconded. 1-Nay 4-Yay

- c. Discuss the following Community Recreation Center project items (Project Advocates): Online survey status, overview of the four comparable cities, and a schedule update.

Went over similar facilities in size and scope. Schedule is on track.

- d. Discuss, Consider, Act on Recommendation to council to accept Yank Park lighting alternate in the Anna Park Projects bid

MOTION: Parks Advisory Board member Elden Baker moved to approve Special Event Permit Application for Juneteenth event at Baldwin Park. Seconded by Eirik Hansen. Motion carried.

- e. Discuss stocking and dredging of the pond at Natural Springs Park.

MOTION: Parks Advisory Board Member Andrew Michrina motioned to add cleaning out pond to Capital Improvement Project. Motion denied.

MOTION: Parks Advisory Board Member Mackenzie Jenks moved to add Sherley Heritage Fence Project. Eirik Hansen seconded. Motion carried.

MOTION: Andrew Michrina moved to add discussion on Natural Springs Park additional parking lot, amenities, trails, and signage. Elden Baker seconded. Motion carried.

6. Adjourn

Parks Advisory Board Member Eirik Hansen adjourned the meeting at 7:14 pm.

Marc Marchand, Director of Neighborhood Services

ATTEST: _____



“NOTICE OF POSSIBLE QUORUM”

Monday, June 20, 2023 at 6 PM

**Parks Advisory Board
Community Recreation Center Task Force**

**Anna Municipal Complex
120 W 7th St,
Anna, Tx 75409**

The Anna City Council may have a quorum in attendance.

It is not a certainty that a Quorum or other number of members of a City Affiliated Body will attend the event.

**Parks Advisory Board
Community Recreation Center Task Force**

This is to certify that I, Carrie L. Land, City Secretary, posted this Notice of Quorum at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board by 5:00 PM, June 16, 2023.

A handwritten signature in cursive script that reads "Carrie L. Land".

Carrie L. Land, City Secretary