

AGENDA

ANNA PARKS ADVISORY BOARD MEETING



Monday, December 11, 2023 @ 6:00 PM

**Anna Municipal Complex - Council Chambers
120 W. 7th Street
Anna, TX 75409**

1. **Call to Order, Roll Call, and Establishment of Quorum.**
2. **Invocation and Pledge of Allegiance.**
3. **Neighbor Comments.**
At this time, any person may address the City Council regarding an item on this meeting Agenda that is not scheduled for public hearing. Also, at this time, any person may address the City Council regarding an item that is not on this meeting Agenda. Each person will be allowed up to three (3) minutes to speak. No discussion or action may be taken at this meeting on items not listed on this Agenda, other than to make statements of specific information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.
4. **Receive a Report**
 - a. Receive a report on parks maintenance and recreation programs and events. (see attached memo) (5 minutes)
5. **Project Update.**
 - a. Receive a report on Park CIP Project Update. (30 minutes)
6. **Items For Individual Consideration.**
 - a. Discuss, Consider, Action on a park naming recommendation. (10 minutes)
 - b. Discuss, Consider, Action on potential parkland dedication. (10 minutes)
 - c. Discuss, Consider, Action on Parks Advisory Board meeting minutes on November 13, 2023. (5 minutes)
 - d. Discuss process and policy pertaining to future agenda items. (10 minutes)
7. **Adjourn.**

This is to certify that I, Marc Marchand, Director of Neighborhood Services, posted this Agenda on the City's website (www.annatexas.gov) and on the City Hall bulletin board at or before 5:00 p.m. on December 8, 2023.

A handwritten signature in blue ink, appearing to read "M. Marchand", written over a horizontal line.

Marc Marchand, Director of Neighborhood Services

Persons with a disability who want to attend this meeting who may need assistance should contact the Neighborhood Services Department at 214-831-5333 two working days prior to the meeting so that appropriate arrangements can be made.



Memorandum

Memorandum No: 23-12-11

Date: December 11, 2023

To: Park Advisory Board

From: Jeff Freeth, Assistant Director of Neighborhood Services

Re: Parks Maintenance and Recreation Programs and Events Update

The Parks Division completed the following:

- Mowed 45 acres which included city facilities, medians, and parks.
- Sprayed post emergent at all parks and city facilities.
- Replaced 17 new trees at City Hall.
- Formed 9 concrete trash receptacles pads along Natural Springs Park and Slayter Creek Park walking trails and poured additional concrete for the benches around the playground at Slayter Creek Park.
- Inspected 5 sets of restrooms each morning and restocked them on Mondays and Fridays. All restrooms' floors were power washed.
- Cleaned and inspected 5.5 miles of walking trail each week.
- Removed any fallen dead trees and trimmed multiple trees at Slayter Creek Park and Natural Springs Park.
- Repaired multiple irrigation leaks at Slayter Creek Park, Baldwin Park, Johnson Park & City Hall.

The Recreation Division completed the following:

- Hosted the following Senior Programs:
 - Foodie Troop on November 14.
 - Crafting Corner – Potpourri Jar on November 29.
 - Senior Christmas Lunch on December 5th at Grace Place.
 - Book club at the Sherley Heritage Train Depot on December 6.
- Hosted the following Youth Programming:
 - Fri-Yay Craft on Friday, November 17.
 - Pop-up Recreation – Creature Teacher Invertebrates on Saturday, November 18th in the Council Chambers.
 - Kicked off 4U-12U Youth t-ball, baseball, and softball registration.
- Hosted the following Adult Programs
 - Weekly Workout Wednesday at Slayter Creek Park on November 15.

- Special Events:
 - 12 Days of Anna
 - Tree Lighting and Fireworks
 - Senior Christmas Lunch
 - Pet Pics with the Grinch
 - DIY S'mores To-go
 - Graham Cracker/Gingerbread House
 - Santa's Village and facilitation of parade
 - Free Ice Skating
 - Elf on a Shelf Competition

c: Matt Lewis, Parks Superintendent
Marc Marchand, Director of Neighborhood Services
Greg Peters, Assistant City Manager
Taylor Lough, Assistant City Manager
Ryan Henderson, City Manager
Management Team



**MINUTES
ANNA PARKS ADVISORY BOARD MEETING
Monday, November 13 ,2023 @ 6:00 PM**

**Municipal Complex, Council Chambers
120 W. 7th Street, Anna, TX 75409**

The Parks Advisory Board of the City of Anna met at 6:00 PM, on November 13th, 2023, at the Anna Municipal Complex, Council Chambers, located at 120 W. 7th Street, to consider the following items:

1. Call to Order, Roll Call and Establishment of Quorum

Parks Advisory Board Member McKenzie called the meeting to order at 6:00 pm. Quorum was established. Following Parks advisory board members were in attendance Mackenzie Jenks, Susan Jones, Chad Fisher, Jeff Reece, Andy Michrina and Eirik Hansen. Justin Inesta was not in attendance.

Staff present included Assistant City Manager Gret Peters, Director of Neighborhood Services Marc Marchand, Assistant Director of Neighborhood Services Jeff Freeth, and City Council Member Elden Baker.

2. Invocation and Pledge of Allegiance.

Parks Advisory Board Member Mackenzie Jenks led the Pledge of Allegiance.

3. Neighbor Comments – No neighbor comments

4. Receive a Report

Received a memo with the update on parks maintenance and recreation programs and events.

5. Project Update.

Received a memo with the park CIP Project

6. Items for Individual Consideration.

- a. Discuss, Consider, Action on park naming recommendation.

MOTION:

Park 1- Park Advisory Board Member Chad Fisher made a motion to recommend to council to name the park located at Lindsay Place, John Flavel Greer Park. Second by Jeff Reece. Motion Carried.

Park 2- Councilman Elden Baker shared the history of the location of the future park on Foster Crossing. Based on the information shared, one suggestion was for the name of the park to be Stagecoach Park. Parks Advisory Board Chad Fisher suggested that the park be named after a female leader. City staff will further research names and come back to the board with more information at the December meeting so a park name recommendation can be made to the city council.

- b. Discuss, Consider, Action on Parks Advisory Board Meeting Minutes on August 21, 2023



MOTION: Park Advisory Board Member Mackenzie Jenks made a motion to approve the minutes. Seconded by Chad Fisher. Motion carried.

7. Adjourn.

Parks Advisory Board Chair Mackenzie Jenks adjourned the meeting at 6:32pm.

Marc Marchand, Director of Neighborhood Services

ATTEST: _____