

**Regular City Council Meeting
Meeting Minutes**



Tuesday, January 9, 2024 @ 6:00 PM

**Anna Municipal Complex - Council Chambers
120 W. 7th Street, Anna, Texas 75409**

The City Council of the City of Anna met on 01/09/2024 at 6:00 PM in the Anna Municipal Complex-Council Chambers, located at 120 W. 7th Street, to consider the following items.

1. Call to Order, Roll Call, and Establishment of Quorum.

Mayor Pike called the meeting to order at 6:01 PM.

Members Present:

Mayor Nate Pike

Mayor Pro Tem Lee Miller

Deputy Mayor Pro Tem Randy Atchley

Council Member Kevin Toten

Council Member Stan Carver

Council Member Elden Baker

Council Member Pete Cain

Members Absent:

None

2. Invocation and Pledge of Allegiance.

Mayor Pike led the Invocation and Pledge of Allegiance.

3. Neighbor Comments.

No comments given.

4. Reports.

- a. Report on the December 2023 Parks Advisory Board Meeting. (Director of Neighborhood Services Marc Marchand)

Marc Marchand, Director of Neighborhood Services, provided the City Council with an update on the work of the Parks Advisory Board. In the

December Parks Advisory Board meeting, the following items were received, discussed, and/or acted upon:

1. Update on all Parks capital improvement projects.
2. Discuss and consider advisement regarding the dedication of park land south of FM 455 and between future Buddy Hayes Boulevard and future Persimmon Drive.
3. Discuss and consider advisement on naming recommendations for a future park.
4. Discussion of the placement of future items on the agenda.

5. Consent Items.

MOTION: Council Member Toten moved to approve items 5.a.-d. Mayor Pro Tem Miller seconded. Motion carried 7-0.

- a. Approve City Council Meeting Minutes for December 12, 2023. (City Secretary Carrie Land)
- b. Review Minutes of the November 2, 2023, and November 20, 2023 (Special Called), Joint Community Development Corporation and Economic Development Corporation Board Meetings. (Interim Director of Economic Development Bernie Parker)
- c. Review Minutes of the December 4, 2023 Planning & Zoning Commission Meeting. (Interim Director of Development Services Nader Jeri)
- d. Resolution authorizing an agreement with McCreary Veselka Bragg & Allen, PC Attorneys at Law for collections of delinquent court fines and fees. (Interim Director of Finance, Aimee Rae Ferguson)

Currently, the City of Anna does not have a 3rd party service for collection of delinquent accounts. MVBA works with both large cities and small cities within Collin County, including McKinney, Allen, and Melissa. The previous collections' agreement was in 2015 with American Municipal Services.

The City is seeking to retain the services of McCreary, Veselka, Bragg and Allen (MVBA) for the collection of delinquent municipal court fines and fees.

A RESOLUTION OF THE CITY OF ANNA, TEXAS AUTHORIZING THE CITY MANAGER TO ACT ON THE CITY'S BEHALF IN EXECUTING THE AGREEMENT FOR COLLECTION OF DELINQUENT COURT FINES AND FEES WITH MCCREARY VESELKA BRAGG & ALLEN PC ATTORNEYS AT LAW

6. Items For Individual Consideration.

- a. Consider/Discuss/Action on a Resolution authorizing the City Manager to execute an agreement for professional services with Lee Engineering in an amount not to exceed \$54,970 for the design of gateway signs on US 75 in the City of Anna, Texas. (Assistant City Manager Greg Peters, P.E.)

The City of Anna CDC completed a study regarding the need for wayfinding signage in the community in May 2023. The study was completed with input from a committee of City Council members, EDC/CDC Board members, and other community stakeholders and representatives.

This item is the next step in moving forward to implement gateway signage improvements at major locations in the City of Anna, Texas. The wayfinding study, completed in May 2023 included recommendations for gateway signage on US 75 and along secondary entry corridors. The design team will work with City staff and TxDOT to ensure the proposed gateway signage meets TxDOT requirements for safety and construction. Once the design is complete, staff will work with the City Council to identify funds in the FY24-25 budget for construction and installation.

MOTION: Council Member Baker moved to approve. Mayor Pro Tem Miller seconded. Motion carried 6-1. Council Member Toten opposed.

A RESOLUTION OF THE CITY OF ANNA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH LEE ENGINEERING FOR THE DESIGN OF GATEWAY SIGNS ON US 75 IN THE CITY OF ANNA, TEXAS AS SHOWN IN EXHIBIT "A" ATTACHED HERETO, IN THE AMOUNT NOT TO EXCEED FIFTY-FOUR THOUSAND NINE-HUNDRED SEVENTY DOLLARS (\$54,970); AND PROVIDING FOT AN EFFECTIVE DATE.

- b. Consider/Discuss/Action on a Resolution authorizing the City Manager to execute an agreement for professional services with Lee Engineering in an amount not to exceed \$79,290 for the planning and design of wayfinding signage for public parks and facilities, including secondary gateway signage, in the City of Anna, Texas. (Assistant City Manager Greg Peters, P.E.)

The City of Anna CDC completed a study regarding the need for wayfinding signage in the community in 2023. The study was completed with input from a committee of City Council members, EDC/CDC Board members, and other community stakeholders and representatives.

This item includes funding for the design and an implementation plan for public signage, which will be placed in public parks, along public rights-of-way, and in critical locations to meet the public need. The installation of

signs will likely be a multi-year process. Once the design and implementation plan is complete, staff will work with the City Council to identify funds in the FY23-24 and FY24-25 budgets for construction and installation.

MOTION: Council Member Carver moved to approve. Council Member Cain seconded. Motion carried 6-1. Council Member Totten opposed.

A RESOLUTION OF THE CITY OF ANNA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH LEE ENGINEERING FOR THE DESIGN and IMPLEMENTATION PLANNING OF WAYFINDING SIGNS IN PUBLIC PARKS AND ALONG PUBLIC RIGHTS-OF-WAY IN THE CITY OF ANNA, TEXAS AS SHOWN IN EXHIBIT "A" ATTACHED HERETO, IN THE AMOUNT NOT TO EXCEED SEVENTY-NINE THOUSAND TWO-HUNDRED NINETY DOLLARS (\$79,290); AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Pike recused himself at 6:13 PM.

- c. First Reading of a Resolution authorizing the Anna Community Development Corporation to enter into a loan agreement with Lamar National Bank to finance land acquisition. (Interim Director of Economic Development Bernie Parker)

Two readings of the Resolution are required. The presiding officer read the following for the first reading:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANNA, TEXAS RATIFYING AND AUTHORIZING THE ANNA COMMUNITY DEVELOPMENT CORPORATION TO ENTER INTO A LOAN AGREEMENT WITH LAMAR NATIONAL BANK TO FINANCE LAND ACQUISITION.

- d. Second Reading of a Resolution authorizing the Anna Community Development Corporation to enter into a loan agreement with Lamar National Bank to finance land acquisition. (Interim Director of Economic Development Bernie Parker)

Two readings of the Resolution are required. The presiding officer read the following for the second reading:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANNA, TEXAS RATIFYING AND AUTHORIZING THE ANNA COMMUNITY

DEVELOPMENT CORPORATION TO ENTER INTO A LOAN AGREEMENT WITH LAMAR NATIONAL BANK TO FINANCE LAND ACQUISITION.

- e. Consider/Discuss/Action on a Resolution ratifying and authorizing the Anna Community Development Corporation to enter into a loan agreement with Lamar National Bank to finance land acquisition. (Interim Director of Economic Development Bernie Parker)

In 2022, the City Council and CDC-EDC Board held a joint workshop, and identified property acquisition in downtown as a priority. To carry out that goal, the CDC has identified eight parcels (totaling approximately 2.1 acres) at the southwest corner of West 8th Street and South Interurban Street to purchase.

MOTION: Council Member Baker moved to approve. Council Member Totten seconded. Motion carried 6-0.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANNA, TEXAS, APPROVING A PROJECT OF ANNA COMMUNITY DEVELOPMENT CORPORATION REGARDING A SECURED LOAN IN THE AMOUNT NOT TO EXCEED \$2,500,000 AND RELATED MATTERS

- f. Consider/Discuss/Action on appointments to the 2024 Boards and Commissions Interview Committee. (City Secretary Carrie Land)

No action taken.

7. Closed Session (Exceptions).

Under Tex. Gov't Code Chapter 551, the City Council may enter into Closed Session to discuss any items listed or referenced on this Agenda under the following exceptions:

- a. Consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (Tex. Gov't Code §551.071).
- b. Discuss or deliberate the purchase, exchange, lease, or value of real property (Tex. Gov't Code §551.072).
- c. Discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the

offer of a financial or other incentive to a business prospect described by subdivision (1). (Tex. Gov't Code §551.087).

- d. Discuss or deliberate personnel matters (Tex. Gov't Code §551.074).
Boards and Commissions

MOTION: Mayor Pro Tem Miller moved to enter closed session. Council Member Toten seconded. Motion carried 6-0.

Mayor Pro Tem Miller recessed the meeting at 6:18 PM.

Mayor Pike returned in Closed Session at 6:48 PM.

Mayor Pike reconvened the meeting at 7:17 PM.

- 8. Consider/Discuss/Action on any items listed on any agenda - work session, regular meeting, or closed session - that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.

No action taken.

9. Adjourn.

Mayor Pike adjourned the meeting at 7:17 PM.

ATTEST:



City Secretary Carrie L. Land



Approved on the 23rd day of January 2024

Mayor Pro Tem Lee Miller