



**MINUTES
ANNA PARKS ADVISORY BOARD MEETING
Monday, December 11, 2023 @ 6:00 PM**

**Municipal Complex, Council Chambers
120 W. 7th Street, Anna, TX 75409**

The Parks Advisory Board of the City of Anna met at 6:05 PM, on December 11th, 2023, at the Anna Municipal Complex, Council Chambers, located at 120 W. 7th Street, to consider the following items:

1. Call to Order, Roll Call and Establishment of Quorum

Parks Advisory Board Member Susan Jones called the meeting to order at 6:05pm. Quorum was established. Following Parks advisory board members were in attendance Susan Jones, Chad Fisher, Jeff Recce, and Andy Michirina. Mackenzie Jenks, Eirik Hansen and Justin Inesta were not in attendance.

Staff present included Assistant Director of Neighborhood Services Jeff Freeth, Park Planning and Development manager Dalan Walker, Assistant City Manager Greg Peters and City Council Member Stan Carver and Pete Cain.

2. Invocation and Pledge of Allegiance.

Parks Advisory Board Member Chad Fisher led the Pledge of Allegiance and Invocation.

3. Neighbor Comments – No neighbor comment

4. Receive a Report

Received a memo with the update on parks maintenance and recreation programs and events.

5. Project Update

Receive a memo with the park CIP project updates. Development manager Dalan gave a detailed presentation (presentation slides attached).

6. Items for Individual Consideration

- a. Discuss, Consider, Action on potential parkland dedication.

MOTION:

Parks Advisory Board Member Chad Fisher made a motion to recommend to council to accept the proposed dedicated parkland from the developer for the purpose of developing the trail system. Seconded by Jeff Recce. Motion Carried.

- b. Discuss, Consider, Action on a park naming recommendation.

MOTION: Park Advisory Board Member Chad Fisher made a motion to table the naming of the park to the January 2024 meeting. Seconded by Jeff Recce. Motion carried.

- c. Discuss, Consider, Action on Parks Advisory Board meeting minutes on November 13, 2023



MOTION: Park Advisory Board Member Susan Jones made a motion to approve the minutes. Seconded by Chad Fisher. Motion carried.

- d. Discuss process and policy pertaining to future agenda items.

Assistant City Manager Greg Peters shared; the city is working on implementing the same policy that is in place for the city council for all the boards. Two step relevancy approach.

Added to the Agenda – 3 or more members contact the parks advisory board staff liaison and request an item to be added to the agenda.

Added to the Future Agenda items - One member contacts the staff to discuss adding an item, that item can be added to be discussed as a potential future agenda item.

“Added to the Agenda” and “Added to the Future Agenda Items” must be communicated by the Wednesday before the meeting.

7. Adjourn.

Parks Advisory Board Secretary Susan Jones adjourned the meeting at 7:12pm.



Marc Marchand, Director of Neighborhood Services

ATTEST:



Mackenzie Jenkins