AGENDA

ANNA PARKS ADVISORY BOARD MEETING

Monday, June 17, 2024 @ 6:00 PM

Harlow Elementary School
2412 Leonard Ave
Anna, TX 75409

1. **Call to Order, Roll Call, and Establishment of Quorum.**
2. **Invocation and Pledge of Allegiance.**
3. **Neighbor Comments.**
   At this time, any person may address the City Council regarding an item on this meeting Agenda that is not scheduled for public hearing. Also, at this time, any person may address the City Council regarding an item that is not on this meeting Agenda. Each person will be allowed up to three (3) minutes to speak. No discussion or action may be taken at this meeting on items not listed on this Agenda, other than to make statements of specific information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.
4. **Receive a Report**
   a. Receive a report and public input on the concept design of Anna Crossing Park (30 minutes)
   b. New board member welcome and brief orientation (7 minutes)
   c. Receive a report on parks maintenance and recreation programs and events (see attached memo) (5 minutes)
5. **Project Update.**
   a. Receive a report on CIP Project Update (see attached memo) (5 minutes)
6. **Items For Individual Consideration.**
   a. Discuss, Consider, Action on Parks Advisory Board meeting minutes on March 28, 2024 (5 minutes)
   b. Discuss, Consider, Action on erosion at Natural Springs Park (5 minutes)
   c. Discuss, Consider, Action on citizens' concerns at Natural Springs Park (5 minutes)
   d. Discuss, Consider, Action on handicap access to small dog area (5 minutes)
7. **Items for Future Consideration - No Items**
8. **Adjourn.**

This is to certify that I, Marc Marchand Director of Neighborhood Services, posted this Agenda on the City's website (www.annatexas.gov) and at the Anna Municipal Complex bulletin board at or before 5:00 p.m. on 06/14/2024.

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Marc Marchand, Director of Neighborhood Services

Persons with a disability who want to attend this meeting who may need assistance should contact the Neighborhood Services Department at 214-831-5333 two working days prior to the meeting so that appropriate arrangements can be made.

THE CITY OF Anna

Memorandum

Memorandum No: 24-20-05

Date: June 17, 2024

To: Park Advisory Board

From: Jeff Freeth, Assistant Director of Neighborhood Services

Re: Parks Maintenance and Recreation Programs and Events Update

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The Parks Division completed the following:

- Mowed city parks and city facilities. (535 acres mowed)
- Spot sprayed all landscape beds at parks, city hall and park entrance signs. Applied post emergent to multipurpose fields, soccer fields, & between all ballfields at Slayter Creek Park.
- Prepped all ballfields for baseball/softball practices and games daily.
- Repaired multiple irrigation diaphragms, valves, & valve boxes at Slayter Creek Park.
- Worked with a contractor on an electrical repair for the Slayter Creek Park multipurpose field irrigation.
- Aerified and fertilized Slayter Creek Park, Sherley Park, & Johnson Park.
- Installed engineered wood fiber mulch to Yank Park.
- Met with contractors to repair electrical to the water features at Natural Springs Park. We have been put on the schedule. Once the electrical is repaired, fountain manufacturers will inspect and replace parts of fountains that need repairing.
- Cleaned, conducted repairs, & prepared for the splash pad opening on May 23rd.
- Worked with a contractor to install bars under the outside fence of the small dog side of the paw park at Natural Springs.
- Maintained landscaping at the municipal complex which included the removal of dead plants.
- Inspected and restocked 5 sets of restrooms daily.
- Cleaned and inspected 5.5 miles of walking trails each week.
- Prepared Slayter Creek Park for and assisted recreation staff with the June 1st Summer Splash and Ribbon cutting events.
- Prepared Slayter Creek Park for and assisted recreation staff with the June 15 Juneteenth event.
- Repaired a broke net at the pickleball courts.

- Repaired wind screens, the splash pad (controller, canopy) and removed broken tree limbs caused by storms

The Recreation Division completed the following**:**

- Hosted the following adults 50+ programs:
  - Foodie Troop on May 21.
  - Terrarium and Suncatcher Crafting Corner on May 22.
  - Book club on June 5.
  - Trip to the Dallas Holocaust and Human Rights Museum on June 6.

- Completed the following for youth programs:
  - Hosted "Summer Rec-ess Pop-up Recreation" on June 4 and 11.
  - Youth baseball, softball and t-ball playoffs.
  - Opened registration for 4U, 6U, 8U and 10U Youth Soccer.

- Hosted the following adult programs:
  - Adult Coed Softball
  - Cornhole league playoffs

- Hosted the following contract classes:
  - Parent and Me Soccer
  - AYSES Soccer Club
  - Tennis
  - Baseball, Multisport, Soccer and Kids Tennis Camp
  - Basketball
  - Pickleball

- Hosted the interdepartmental logistics meeting on June 12 to discuss upcoming events.

- Hosted Summer Splash event on June 1 at Slayter Creek Park from 11am to 1pm.

- Hosted the Slayter Creek Park Skate Park, Pickleball and basketball courts ribbon cuttings on Saturday, June 1.

- Kicked-off Summer Parks Bingo. Deadline to submit entries is August 18.

- Hosted the Juneteenth event at Slayter Creek Park on Saturday, June 15 from 11am-3pm.

- Began working on the fall recreation guide and program planning.

c: Matt Lewis, Parks Superintendent
Marc Marchand, Director of Neighborhood Services
Greg Peters, Assistant City Manager
Taylor Lough, Assistant City Manager
Ryan Henderson, City Manager
Management Team

THE CITY OF Anna

Memorandum

Memorandum No: 24-6-17 CIP

Date: June 17, 2024

To: Parks Advisory Board

From: Dalan Walker, Park Planning and Development Manager

Re: Park CIP Project Update

Updates for active Park CIP projects in May are below.

Skatepark at Slayter Creek Park

- TAS inspection is pending.

Anna Park Projects (Slayter Pickle Ball/Basketball Courts, Slayter Parking Expansion, Yank Improvements, Natural Springs Park Parking Lot)

- Punch list items are still being addressed; met with contractor last week.
- A break in a storm sewer line was discovered and has been added to the contractor's punch list.
- The sod has been delayed due to rain.
- Lights at Yank Park are working.

Pecan Grove Trail

- Staff review of plans was completed last week.
- Project will be bid in early July.

Dog Park

- Public Works crews should have a ramp installed by the end of June.

Slayter Creek Park Irrigation

- Park maintenance staff is completing the hydraulic portion of repairs; electrical work will be completed by a contractor once the pipes, valves and heads are in working order.

Anna Crossing Park

- A well-developed concept plan has been completed.
- Public input will be sought at the June Parks Advisory Board meeting.

Bryant Park

- Consultant is further developing concept plans based on input from staff.

Playground at Natural Springs Park

- Playground equipment has been ordered.

Slayter Restroom

- The restroom building is open.

Wayfinding Project

- As part of a citywide wayfinding sign project, park rules signs and new park identification signs are being designed.
- Staff is wrapping up a list of “one-off” signs within our parks.

c: Jeff Freeth, Assistant Director of Neighborhood Services
Matt Lewis, Parks Superintendent
Marc Marchand, Director of Neighborhood Services
Greg Peters, Assistant City Manager
Taylor Lough, Assistant City Manager
Ryan Henderson, City Manager
Management Team

THE CITY OF Anna

Meeting MINUTES
ANNA PARKS ADVISORY BOARD MEETING
Tuesday, May 20, 2024 @ 6:00 PM

Municipal Complex, Council Chambers
120 W. 7th Street, Anna, TX 75409

The Parks Advisory Board of the City of Anna met at 6:01PM, on May 20th, 2024, at the Anna Municipal Complex, Council Chambers, located at 120 W. 7th Street, to consider the following items:

1. **Call to Order, Roll Call and Establishment of Quorum**

   Parks Advisory Board Member Susan Jones called the meeting to order at 6:01pm.
   Quorum was established. The following Parks advisory board members were in attendance Susan Jones, Jeff Reece, Chad Fisher, Andy Michrina, Eirik Hansen and Alastair Hunte and Mackenzie Jenks.

   Staff present included Director of Neighborhood Services Marc Marchand, Assistant Director of Neighborhood Services Jeff Freeth, Park Planning and Development manager Dalan Walker, Assistant City Manager Greg Peters. City Council Members Pete Cain and Stan Carver were present.

2. **Invocation and Pledge of Allegiance.**

   Parks Advisory Board Member Chad Fisher led the Pledge of Allegiance and Prayer.

3. **Neighbor Comments** – No neighbor comment

4. **Receive a Report**

   Received a memo with the update on parks maintenance and recreation programs and events.

5. **Project Update**
   a. Received report on Park CIP project update.
   b. Received a presentation and provided feedback for the FY24/25 Proposed Parks CIP. Assistant City Manager Greg Peters conducted the presentation.

6. **Items for Individual Consideration**
   a. Discuss, Consider, Action on Parks Advisory Board meeting minutes on March 28, 2024.

      MOTION: Park Advisory Board Member Jeff Reece made a motion to approve the minutes. Seconded by Chad Fisher. Motion Carried.

   b. Discuss, Consider and Act on the proposed Special Event Permit submitted by Albert Kramer of Resurrection Church for a Kid's Summer Bash from July 22 to 24, 2024.

      MOTION: Park Advisory Board Member Mackenzie Jenks made a motion to recommend the approval of the special events permit submitted my Albert Kramer of Resurrection Church for the Kids Summer Cash from July 22 to 24, 2024. Seconded by Alastair Hunte. Motion carried.

   c. Discuss, Consider and Act on the proposed Special Event Permit submitted by Michael

Reinoehl for a Mardi-Gras themed 5k/10k run on Saturday, March 15, 2025.

Park Advisory Board Member Jeff Reece made a motion to recommend the approval of the Special Event Permit submitted by Michael Reinoehl for a Mardi-Gras themed 5k/10k run on Saturday, March 15, 2025. Seconded by Mackenzie Jenks. Motion carried.

7. Items for Future Consideration

a. Discuss, Consider, Action on erosion at Natural Springs Park.

Parks Advisory Board Member Jeff Reece made a motion to add the item to the next Parks Advisory Board meeting agenda. Seconded by Andy Michrina. Motion carried.

b. Discuss, Consider, Action on citizens' concerns at Natural Springs Park.

c. Parks Advisory Board Member Jeff Reece made a motion to add the item to the next Parks Advisory Board meeting agenda. Seconded by Alastair Hunte. Motion carried.

d. Discuss, Consider, Action on handicap access to small dog area.

Parks Advisory Board Member Jeff Reece made a motion to add the item to the next Parks Advisory Board meeting agenda. Seconded by Eirik Hansen. Motion carried.

e. Discuss, Consider, Action on citizens' concerns on placement of playground.

The item was tabled at this time. Staff will come back with a timeline on when the fence, water fountain, lights, and ADA compliance will be fixed before the end of the summer.

8. Adjourn.

Parks Advisory Board Chair Mackenzie Jenks adjourned the meeting at 7:16pm.

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Marc Marchand, Director of Neighborhood Services

ATTEST: _____