

AGENDA

ANNA PARKS ADVISORY BOARD MEETING



Monday, July 15, 2024 @ 6:00 PM

Anna Municipal Complex
120 W. 7th Street
Anna, TX 75409

1. **Call to Order, Roll Call, and Establishment of Quorum.**

2. **Invocation and Pledge of Allegiance.**

3. **Neighbor Comments.**

At this time, any person may address the Parks Advisory Board regarding an item on this meeting Agenda that is not scheduled for public hearing. Also, at this time, any person may address the Parks Advisory Board regarding an item that is not on this meeting Agenda. Each person will be allowed up to three (3) minutes to speak. No discussion or action may be taken at this meeting on items not listed on this Agenda, other than to make statements of specific information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

4. **Receive a Report**

- a. Receive a report on parks maintenance and recreation programs and events (see attached memo) (5 minutes)

5. **Project Update.**

- a. Receive a report on CIP Project Update (see attached memo) (5 minutes)
- b. Receive a report on the Anna Crossing Park project (5 minutes)

6. **Items For Individual Consideration.**

- a. Discuss, Consider, Action on a park naming recommendation for a park to be dedicated by Don Collins.
- b. Discuss, Consider, Action on Parks Advisory Board meeting minutes on June 17, 2024 (5 minutes)
- c. Discuss, Consider, Action on erosion at Natural Springs Park (5 minutes)
- d. Discuss, Consider, Action on the election of a Chair (5 minutes)
- e. Discuss, Consider, Action on the election of a Vice Chair (5 minutes)
- f. Discuss, Consider, Action on the election of a Secretary (5 minutes)

7. **Items for Future Consideration - No Items**

8. **Adjourn.**

This is to certify that I, Jeff Freeth, Assistant Director of Neighborhood Services, posted this Agenda on the City's website (www.annatexas.gov) and at the Anna Municipal Complex bulletin board at or before 5:00 p.m. on 07/12/2024.

A handwritten signature in black ink, appearing to read "Jeff Freeth".

Jeff Freeth, CPRP, Assistant Director of Neighborhood Services

Persons with a disability who want to attend this meeting who may need assistance should contact the Neighborhood Services Department at 469-885-9428 two working days prior to the meeting so that appropriate arrangements can be made.



Memorandum

Memorandum No: 24-15-07

Date: July 15, 2024
To: Park Advisory Board
From: Jeff Freeth, Assistant Director of Neighborhood Services
Re: Parks Maintenance and Recreation Programs and Events Update

The Parks Division completed the following:

- Mowed city parks and city facilities. (488 acres mowed)
- Spot sprayed all landscape beds at parks, city hall and park entrance signs. Applied post emergent to multipurpose fields, & soccer fields at Slayter Creek Park.
- Prepped all ballfields for baseball/softball practices and games daily.
- Repaired multiple irrigation diaphragms, valves, & valve boxes at Slayter Creek Park, Baldwin Park, & City Hall.
- Met with contractors & completed electrical repairs to the water features at Natural Springs Park. The repairs to the fountains are significant and we are receiving quotes to replace existing fountains.
- Tested and maintained the splash pad throughout each day and made daily logs at 9am, 1pm, & 4pm.
- Inspected and restocked 5 sets of restrooms daily.
- Cleaned and inspected 5.5 miles of walking trails each week.
- Prepared Slayter Creek Park for and assisted recreation staff with the July 4th Boots and Boom event.
- Repaired a broken net at the pickleball courts.

The Recreation Division completed the following:

- Hosted the following adults 50+ programs:
 - Nature walk at Natural Springs Park on June 22.
 - Patriotic flower jars at the Municipal Complex on June 26.
 - Patriotic Luncheon on July 2 at Grace Place.
 - Foodie Troop on July 16.
 - Book club at Sherley Heritage Park on July 10.
 - Trip to the Bureau of Engraving and Printing on July 11.

- Completed the following for youth programs:
 - Hosted “Summer Rec-ess Pop-up Recreation” on June 25, and July 2, 9.
 - Continued planning and registration for 4U, 6U, 8U and 10U Youth Soccer. Currently 4U, 6U and 8U are full and waitlisting 10U still has openings. We are currently looking for coaches for all age divisions.
- Hosted the following adult programs:
 - Adult Coed Softball
 - Yoga (free) at Slayter Creek Park on June 22.
- Hosted the following contract classes:
 - Parent and Me Soccer
 - AYSES Soccer Club
 - Tennis
 - Baseball, Multisport, Soccer and Kids Tennis Camp
 - Basketball
 - Pickleball classes and paddle battle
- Hosted the interdepartmental logistics meeting on June 27 to discuss upcoming events.
- Hosted Boots and Booms event on Saturday, June 29 from 5pm to 10pm. The event featured a kid’s zone, food vendors, a concert by Tenille Arts and Independence Day celebration fireworks show.
- Kicked-off Summer Parks Bingo. Deadline to submit entries is August 18.
- Currently working on finalizing the fall recreation guide and program planning.

c: Matt Lewis, Parks Superintendent
 Marc Marchand, Director of Neighborhood Services
 Greg Peters, Assistant City Manager
 Taylor Lough, Assistant City Manager
 Ryan Henderson, City Manager
 Management Team



Memorandum

Memorandum No: 24-7-15 CIP

Date: July 15, 2024
To: Parks Advisory Board
From: Dalan Walker, Park Planning and Development Manager
Re: Park CIP Project Update

Updates for active Park CIP projects in May are below.

Skatepark at Slayter Creek Park

- TAS inspection was performed, and no deficiencies were identified.

Anna Park Projects (Slayter Pickle Ball/Basketball Courts, Slayter Parking Expansion, Yank Improvements, Natural Springs Park Parking Lot)

- Break in storm sewer line under pickleball plaza has been repaired.
- Contractor is attempting to establish grass south of the pickleball courts, but the heat is making it difficult.
- The sports court lights at Slayter have been fixed; faulty photo sensors were replaced.

Pecan Grove Trail

- The project is currently out for bid.
- A pre-bid meeting will be held on July 24th.
- Bids close August 9th; Council award of construction agreement on August 27th;
- Construction will begin in September.

Anna Crossing Park

- Public input was received at the last Parks Advisory Board meeting.
- Staff organized the feedback from neighbors and discussed revisions to the park; a summary of changes will be presented to the July Board meeting.

Bryant Park

- Consultant is further developing concept plans based on input from staff.

Playground at Natural Springs Park

- Playground equipment has been ordered.
- Construction will begin by October.

Wayfinding Project

- As part of a citywide wayfinding sign project, park rules signs and new park identification signs are being designed.
- Waiting for a proposal from MERJE to develop plans for one-off signs in parks and incorporate into the regulation and park identification sign project.

John Flavel Greer Park

- A pre-construction meeting will be held on July 16th; the developer will begin construction this month.
- This park was designed and will be built at the expense of the developer of The Woods at Lindsey Place.

c: Jeff Freeth, Assistant Director of Neighborhood Services
Matt Lewis, Parks Superintendent
Marc Marchand, Director of Neighborhood Services
Greg Peters, Assistant City Manager
Taylor Lough, Assistant City Manager
Ryan Henderson, City Manager
Management Team



**Meeting MINUTES
ANNA PARKS ADVISORY BOARD MEETING
Monday, June 17th, 2024 @ 6:00 PM**

**Harlow Elementary School
2412 Leonard Ave
Anna, TX 75409**

The Parks Advisory Board of the City of Anna met at 6:04 PM, on June 17th, 2024, at Harlow Elementary School, located at 2412 Leonard Ave, Anna TX 75409, to consider the following items.

1. Call to Order, Roll Call and Establishment of Quorum

Parks Advisory Board Member Susan Jones called the meeting to order at 6:04pm.

Quorum was established. Following Parks advisory board members were in attendance Susan Jones, Jeff Reece, Chad Fisher, Rachel Sinagra, Kennon Weaver, Choya Morrison and Alastair Hunte.

Staff present included Director of Neighborhood Services Marc Marchand, Park Planning and Development manager Dalan Walker, Assistant City Manager Greg Peters and City Council Member Stan Carver were present.

2. Invocation and Pledge of Allegiance.

Parks Advisory Board Member Chad Fisher led the Pledge of Allegiance and Prayer.

3. Neighbor Comments – No neighbor comment

4. Receive a Report

- a. Concept design of Anna Crossing Park was presented by Chris Scott with Huitt-Zollars group. Chris presented a very thought-out concept to the community. Received some very good feedback from the neighbors that were present at the meeting. There were also some concerns that were presented, but the city staff and the development team were able to address some of the concerns. Overall, the concept presented was received well.
- b. Councilman Stan Carver introduced the new Parks Advisory Board members and gave a short orientation.
- c. Received a report on parks maintenance and recreation programs and events.

5. Project Update.

- a. Received report on Park CIP project update.

6. Items for Individual Consideration

- a. Discuss, Consider, Action on Parks Advisory Board meeting minutes on May 28th, 2024



MOTION: Park Advisory Board Member Chad Fisher made a motion to approve the minutes
Seconded by Jeff Reece. Motion Carried.

- b. Discuss, Consider, Action on erosion at Natural Springs Park

MOTION: Park Advisory Board Member Chad Fisher made a motion to table the item.
Seconded by Jeff Reece. Motion Carried.

- c. Discuss, Consider, Action on citizens' concerns at Natural Springs Park

MOTION: Park Advisory Board Member Chad Fisher made a motion to not to take any action on
the item. The concern citizens are currently being addressed by the city staff. Seconded by
Alastair Hunte. Motion Carried.

- d. Discuss, Consider, Action on handicap access to small dog area.

MOTION: Park Advisory Board Member Chad Fisher made a motion to not to take any action on
the item. The item has been fixed by the city staff. Seconded by Alastair Hunte. Motion Carried.

7. Items for Future Consideration – No item

8. Adjourn.

Parks Advisory Board member Susan Jones adjourned the meeting at 8.00pm.

Marc Marchand, Director of Neighborhood Services

ATTEST: _____