

AGENDA

ANNA PARKS ADVISORY BOARD MEETING



Monday, January 13, 2025 @ 6:00 PM

**Anna Municipal Complex
120 W. 7th Street
Anna, TX 75409**

1. **Call to Order, Roll Call, and Establishment of Quorum.**
2. **Invocation and Pledge of Allegiance.**
3. **Neighbor Comments.**
At this time, any person may address the City Council regarding an item on this meeting Agenda that is not scheduled for public hearing. Also, at this time, any person may address the City Council regarding an item that is not on this meeting Agenda. Each person will be allowed up to three (3) minutes to speak. No discussion or action may be taken at this meeting on items not listed on this Agenda, other than to make statements of specific information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.
4. **Receive a Report**
 - a. Receive a report on parks maintenance and recreation programs and events(see attached memo).
5. **Project Update.**
 - a. Receive a report on CIP Project Update (see attached memo)
6. **Items For Individual Consideration.**
 - a. Discuss/Consider/Take Action on the naming of Anna Crossing Park (Marc Marchand Director of Neighborhood Services)
7. **Items for Future Consideration**
 - a. Consider adding an agenda item to discuss subcommittees to the February Parks Advisory Board meeting agenda. (Marc Marchand Director of Neighborhood Services)
8. **Adjourn.**

This is to certify that I, Marc Marchand, Director of Neighborhood Services, posted this Agenda on the City's website (www.annatexas.gov) and at the Anna Municipal Complex bulletin board at or before 5:00 p.m. on 01/10/2025.

A handwritten signature in dark ink, appearing to read "M. Marchand", written over a horizontal line.

Marc Marchand, Director of Neighborhood Services

Persons with a disability who want to attend this meeting who may need assistance should contact the Neighborhood Services Department at 214-831-5333 two working days prior to the meeting so that appropriate arrangements can be made.



Memorandum

Memorandum No: 2025-13-01

Date: January 13, 2025

To: Park Advisory Board

From: Jeff Freeth, Assistant Director of Neighborhood Services

Re: Parks Maintenance and Recreation Programs and Events Update

The Parks Division completed the following:

- o Mowed city parks and city facilities. (43 acres mowed).
- o Repaired multiple irrigation systems at various locations including 23 rotors, 4 valves, 11 bubblers, & 12 driplines.
- o Post emerged all City facilities & parks.
- o Infield maintenance at Johnson Park to correct some drainage issues. Also, repaired infield lips at Slayter Creek Park ballfields.
- o Prepped City Hall site and prepared equipment needed for Christmas tree lighting event.
- o Winterized outside drinking fountains and restrooms.
- o Mulched all landscape beds and tree rings at Slayter Creek Park, Yank Park, and along Birdsong Trail on the westside of Slayter Cree Park disc golf course.
- o Removed dead trees along Natural Springs Park back pond and along creek.
- o Trimmed trees along disc golf course at Slayter Creek Park.
- o Spot sprayed post emergent on all landscape beds and turf areas at parks, city hall and park entrance signs.
- o Inspected 5 sets of restrooms each morning and restocked on Mondays and Fridays.
- o Cleaned and inspected 5.5 miles of walking trails each week.
- o Prepared for the winter storm including getting equipment ready, turning off irrigation systems, and shutting off water to drinking fountains and restrooms.
- o Removed dead trees at Natural Springs Park back pond and along creek.
- o Trimmed trees along the disc golf course at Slayter Creek Park.
- o Repaired restrooms at Slayter Creek Park new restrooms from vandalism.

The Recreation Division offered and/or completed the following:

- Youth programs:
 - Monthly Fri-Yay Drop-in Craft on Friday, December 13th “Graham Cracker House Construction”
 - Partnered with Anna ISD, and PSA McKinney to coordinate reservations for practices or 4 youth basketball teams.
 - Teen S’mores night
- Adults 50+ programs:
 - Trip to Holiday at the Arboretum on December 28th.
 - Foodie Troop on December 17.
 - The Crafting Corner Knit headband on December 18.
 - Book club on January 8.

Contract classes:

- Tinkergarten
- Parent and Me Soccer, Soccer Skills and Drills, Shining Stars – Adaptive Soccer
- Basketball camps
- Baseball and T-Ball clinics
- Tennis and pickleball classes and paddle battle for Teens and Adults
- Dog training

Began the planning process for Spring 2025 programs and events and Recreation Guide.
Hired a Neighborhood Department Support Specialist.

c: Matt Lewis, Parks Superintendent
Marc Marchand, Director of Neighborhood Services
Greg Peters, Assistant City Manager
Taylor Lough, Assistant City Manager
Ryan Henderson, City Manager
Management Team



Memorandum

Memorandum No: 25-1-13 CIP

Date: January 13, 2025
To: Parks Advisory Board
From: Dalan Walker, Park Planning and Development Manager
Re: Park CIP Project Update

Updates for active Park CIP projects in January are below.

Natural Springs Park Erosion

- The developer has improved the erosion control measures to reduce the amount of silt moving onto park property.
- Curlex will be utilized to help stabilize the soil in the area around the trail connection into the park.

Splash Pad

- A handrail was added along the ramp at the north entrance bringing the splash pad into compliance with the Texas Accessibility Standards. An Inspection Report Form was sent on January 2nd to the City's registered accessibility specialist closing the project with the Texas Department of Licensing and Regulation.
- Some minor surfacing repair work was performed in December.
- There is a small hole in the large shade fabric; a replacement will be installed by Kraftsman when it arrives.

Pecan Grove Trail

- Irrigation installation is progressing; plumbing for the drinking fountain has begun.
- A change order was executed to increase the size of new trees so they match the size required in the City's development standards.
- A drinking fountain removed from the splash pad will be reused on this project; the cost savings significantly reduced the size of the change order for larger trees.
- The delivery of the bridge has been moved up a month to February.
- Parking spaces on the Luscombe side have been poured.
- Some trail on the northern end of the park will not be poured until the bridge is set.
- Benches, tables and shade structure have been ordered.

Anna Crossing Park

- A meeting is planned for the third week in January with the consultant to discuss and resolve several outstanding issues including the dog park component, fitness court, park standards, amenity specifications and budget.
- The PAB requested the size of the dog park paddocks at the last meeting, but they have not yet been determined; sizes should be resolved by the end of January.

Playground at Natural Springs Park

- Park maintenance staff will install a cedar split rail fence on the west side of the playground on either side of the walkway ramp.
- Park maintenance staff will install irrigation for the new trees that were planted when the playground was installed.

Park System Master Plan Update

- A Professional Services Project Order will be presented to City Council at the January 14th meeting for approval.
- Freese & Nichols was selected as the consultant.

Bryant Park

- A design contract was approved by Council in December; construction documents are in progress.
- Waiting for a schedule for completion from the consultant.

John Flavel Greer Park – Woods at Lindsey Place Park

- Construction is ongoing.

Carol Park

- Waiting for a response to staff comments on the park from the developer.

Other

- Master Agreement for Professional Services for Project Advocates was approved at the December Council meeting.
- Staff are working with PA to determine which projects they will assist.

c: Jeff Freeth, Assistant Director of Neighborhood Services
Matt Lewis, Parks Superintendent
Marc Marchand, Director of Neighborhood Services
Greg Peters, Assistant City Manager
Taylor Lough, Assistant City Manager
Ryan Henderson, City Manager
Management Team

POTENTIAL PARK NAMES FOR ANNA CROSSING PARK

Anna Heritage Park – A timeless nod to the city's roots.

Pioneer Park – Honoring the settlers who shaped the area.

Coyote Trails Park – Reflecting the native wildlife and Texan spirit.

Ridgeview Commons – Highlighting Anna's scenic surroundings.

Finley Park – Attributed from its nearby location of Finley Boulevard. Giving a landmark address.

Willow Creek Park – Inspired by the gentle creek waterways of North Texas.

Founders' Meadow – Commemorating Anna's early builders and visionaries.

Lone Star Preserve – Celebrating Texas pride and nature.

Cottonwood Glen – A nod to the area's agricultural past.

Anna Legacy Park – A modern tribute to the city's enduring community spirit.