



AGENDA
Parks & Recreation Advisory Board Meeting

Monday, June 15, 2026 @ 6:00 PM

Anna Municipal Complex - Council Chambers
120 W. 7th Street, Anna, Texas 75409

The Parks & Recreation Advisory Board of the City of Anna will meet on Monday, June 15, 2026 at 6:00 PM, in the Anna Municipal Complex – Council Chambers, located at 120 W. 7th Street, to consider the following items.

1. **Call to Order, Roll Call, and Establishment of Quorum.**
2. **Invocation and Pledge of Allegiance.**
***American Pledge:** I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

***Texas Pledge:** Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
3. **Neighbor Input:**
At this time, any person may address the Parks & Recreation Advisory Board regarding an item on this meeting agenda that is not scheduled for public hearing. Also, at this time any person may address the Parks & Recreation Advisory Board regarding an item that is not on this meeting agenda. Each person will be allowed up to three (3) minutes to speak. No discussion or action may be taken at this meeting on items not listed on this agenda, other than to make statements of specific information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.
4. **Receive a Report**
 - a. Receive a report on Parks Maintenance and Programs and Events. (memo)
5. **Project Update.**
 - a. Receive a report on CIP project update. (memo)
6. **Items For Individual Consideration.**
 - a. Discuss Keep Anna Beautiful program enhancement opportunities.

- b. Discuss, Consider, Action on Parks Advisory Board meeting minutes for April 20, 2026.
 - c. Discuss, Consider, Action on July 20, 2026 Parks and Recreation Advisory Board meeting.
7. **Items for Future Consideration. (No items)**
8. **Adjourn.**

This is to certify that I, Jeff Freeth, Director of Community Services, posted this Agenda on the City's website (www.annatexas.gov) and at the Anna Municipal Complex bulletin board at or before 5:00 p.m. on 06/12/2026.



Jeff Freeth, Director of Community Services

In accordance with the Americans with Disabilities Act, it is the policy of the City of Anna to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at least 48 hours in advance of the event. Email adacompliance@annatexas.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. ADA grievances may also be directed to the ADA Coordinator or filed online at <https://annatexas.gov/ada>

Memorandum

Memorandum No.	2026-15-06
Date	June 15, 2026
To	Park and Recreation Advisory Board
From	Jeff Freeth, Director of Community Services
Subject	Parks Maintenance and Recreation Update

This memorandum is a summary of recent Parks Maintenance and Recreation activities, including administrative updates, facility reservations, parks maintenance operations, recreation programming, special events, and Keep Anna Beautiful initiatives.

Administrative Updates

- Staff attended the Healthy Play Education and Funding Initiative seminar to evaluate potential grant funding opportunities.
- The Director of Community Services facilitated “What Is Your Why?” training for newly hired employees.
- The Q3 Community Services Department meeting was conducted on April 26.
- The Community Services department’s FY 2026–27 budget proposal was submitted for review and consideration.
- The city was recognized with the Excellence in Community Service Award at the Trusted World Awards Breakfast.
- Staff continued coordination with LT Consulting regarding the Community Recreation Center feasibility study.
- The Anna 2050 Parks, Trails and Open Space Master Plan was adopted by Council on May 12th.
- The Director of Community Services provided city council on Anna 2050 Parks, Open Space, Trails, & Recreation Master Plan Next Steps and Community Services Programs and Operations on May 26.
- On May 26 a presentation was made to Council on Collin County Regional Trails Master Plan and Trail Planning & Implementation.

Facility Reservations

April

Facility	Reservations
John Flavel Greer Park Pavilion	1
Natural Springs Park Gazebo	2
Sherley Heritage Park Pavilion	8
Slayter Creek Park Pavilion	7

May

Facility	Reservations
John Flavel Greer Park Pavilion	1
Natural Springs Park Gazebo	2
Sherley Heritage Park Pavilion	6
Slayter Creek Park Pavilion	20
Slayter Creek Park Ballfields	5

Parks Maintenance Division

- Maintained athletic fields at Slayter, Johnson, and Greer Parks through mowing, aeration, fertilization, field preparation, chalking, and routine ballfield maintenance.
- Provided mowing and grounds maintenance for park properties, including Slayter Disc Golf Course, Bryant Park, Finley Park, and other City-owned sites.
- Completed routine, monthly, and storm-related inspections of playgrounds, fitness courts, splash pads, and park amenities.
- Cleaned and serviced park facilities, including restrooms, splash pad features, playground surfaces, and public areas.
- Performed trail maintenance and post-storm cleanup, including debris removal, tree trimming, and trail inspections.
- Maintained landscaped areas through seasonal planting, mulching, bed treatment, tree-ring maintenance, and weed control activities.
- Enhanced park appearance and safety through shrub trimming, tree maintenance, dead tree removal, and hazard mitigation.
- Completed park infrastructure repairs, including windscreens, court gates, lighting, and irrigation systems.
- Coordinated contractor lighting repairs at Slayter Creek Park.
- Maintained public spaces by clearing walkways and turf areas, cleaning parking lots, removing litter, and cutting back overgrown vegetation.
- Performed routine equipment maintenance, including mower cleaning, deck washing, fittings lubrication, and general upkeep.

- Installed Boots and Booms street banners at the Municipal Complex and Slayter Creek Park.

Metrics	Total
Work orders completed	800
Proactive work orders completed	720
SeeClickFix requests addressed	34

Recreation Division

Youth Programs

- The 4U spring youth T-ball, baseball, and softball leagues concluded on May 8.
- The 6U–12U spring youth T-ball, baseball, and softball tournament concluded on May 16.
- Soccer registration remains open through July 27.

Adult Programs

- Summer adult softball programming includes 16 Tuesday teams and 6 Wednesday teams, representing approximately 340 participants.
- Free Yoga in the Plaza was offered on April 18, May 9, and June 6.

Adults 50+ Programs

- Trips were offered to Texas Discovery Gardens on May 7 and the Federal Reserve Bank on June 18.
- Prize Bingo programs were held on May 19 and June 16.
- A Prize Bunco Party was held on April 10.
- Intro to Pickleball programs were offered on May 2 and June 20.
- Crafting Corner programs were offered on May 26 and June 24.
- Open game time was available daily.

All-Ages Programs

- Nature Walks were offered on May 2 and June 20.
- Free Fishing Day was held on June 6.

Special Event Permits

- Mission Men of Anna Car Show, May 10, Anna Municipal Complex.
- Anna Historical Society Train Day, May 10, Sherley Heritage Park.

- Farmers Trust Bank 5K Walk for Awareness, May 30, Slayter Creek Park.

Events

- Earth Day, April 25, 10 a.m.–1 p.m., Anna Community Library and Plaza.
- Volunteer Recognition, April 25, 3–5 p.m., Anna Community Library.
- Touch-a-Truck, May 16, 10 a.m.–1 p.m., Anna Community Library and Plaza.
- Juneteenth, June 15, 10 a.m.–1 p.m., Anna Community Library and Plaza.

Upcoming Event

- Boots and Booms is scheduled for June 27 from 5–10 p.m. at Slayter Creek Park.

Keep Anna Beautiful

- Staff facilitated the Adults 50+ Container Gardening for Small Yards program.
- Staff completed the spring litter cleanup initiative.
- Staff supported Mission Men of Anna Adopt-a-Spot activities.
- The Parks and Recreation Advisory Board spring litter cleanup was completed in support of the Great American Cleanup.
- Staff attended the Keep Texas Beautiful Conference.

The Summer Activity Guide is available to view online and printed copies available at city facilities.

Postcard advertisements were sent to neighbors.

cc: Matt Lewis, Parks Superintendent

Stephanie Beitelschies, Interim Assistant City Manager

Ronda Perez, City Manager

Management Team



Memorandum

Memorandum No: 26-06-15 CIP

Date: June 15, 2026
To: Parks & Recreation Advisory Board
From: Dalan Walker, Park Planning and Development Manager
Re: Park CIP Project Update

Updates for active Park CIP projects in June are below.

Finley Park

- Dean Construction has been selected to be the Construction Manager at Risk (CMAR) for the project.
- Mobilization will begin in July; construction is expected to take approximately 12 months, but the contractor will provide a schedule once the contract has been executed.

Slayter Creek Park Drainage Improvements

- The engineer working on drainage plans has defaulted on the contract.
- The project may be completed in-house; internal discussions are ongoing.

Bryant Park

- This project has been placed on hold and will be rescheduled on the Park CIP Plan.
- City Council has reprioritized projects, and funding for Bryant Park is needed to achieve their goals.

Carol Park

- Construction is progressing; the amenity area will be ready for a walkthrough in June and should be open in July.
- The trail should be ready for a walkthrough in July and open in August.
- There are two developers working simultaneously on this project.

Hassie Lawrence Morgan Park

- A walkthrough was completed on June 5th, and a punch list has been submitted to the contractor.
- Fence needs to be added between the playground and pond; the City is working with the developer to get it added.
- The landscape architect has recommended some changes to improve drainage; the City is working with the developer to implement these changes.
- The TAS inspection was completed on June 5th; the report is pending.
- The park will be open in July.

Oak Hollow Trail Segment

- Staff have begun the preparation of a TPWD grant application; it is a matching grant that would help build the trail.
- The grant is due August 1, 2026.

c: Jeff Freeth, Director of Community Services
Matt Lewis, Parks Superintendent
Kevin Bates, City Engineer
Management Team



**MEETING MINUTES
ANNA PARKS ADVISORY BOARD MEETING
Monday, April 20, 2026 @ 6:00 PM**

**Anna Municipal Complex
120 W 7th Street
Anna, TX 75409**

The Parks Advisory Board of the City of Anna met at 6:00 PM, on April 20, 2026, at Anna Municipal Complex, located at 120 W. 7th Street, Anna TX 75409, to consider the following items.

1. Call to Order, Roll Call and Establishment of Quorum

Parks Advisory Board Member Susan Jones called the meeting to order at 6:04pm. Quorum was established. Following Parks advisory board members were in attendance Susan Jones, Alastair Hunte, Kennon Weaver, Madeline Madrid, Sheri Sachs and Scott Gentry. Staff present included Acting Director of Community Services Jeff Freeth.

2. Invocation and Pledge of Allegiance

a. Parks Advisory Board Member Scott Gentry led the Pledge of Allegiance and Prayer.

3. Neighbor Comments – No comments.

4. Receive a Report

a. Received a report on parks maintenance and recreation programs and events. (memo)

5. Project Update

a. Received report on CIP Project Updates, (memo)

6. Items for Individual Consideration

a. Discuss, Consider, Action on Parks Advisory Board meeting minutes on February 17, 2026.

MOTION: Parks Advisory Board Member Alistair Hunte made a motion to approve the meeting minutes. Second by Kennon Weaver. Motion carried.

b. Discuss, Consider, Action on Parks and Recreation Advisory Board joint meeting.

NO ACTION TAKEN. The next meeting will take place as regularly scheduled.

c. Offsite Parks Tour and Keep Anna Beautiful Committee Spring Litter Clean-up (Greatest American Cleanup[®])

7. Items for Future Consideration -None.



8. Adjourn

Parks Advisory Board member Susan Jones adjourned the meeting at 8:21PM.

Jeff Freeth, Director of Community Services

ATTEST: _____