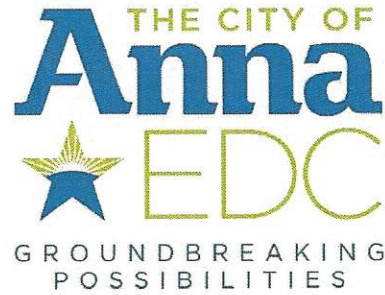
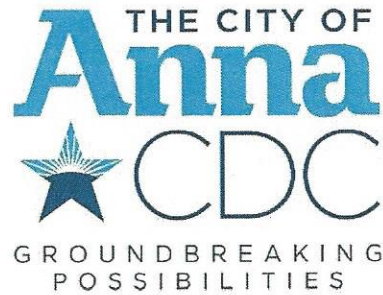


Officers:

Anthony Richardson, President
Bruce Norwood, Vice-President
Rocio Gonzalez, Secretary

Staff:

Joey Grisham, Economic Development Director
Taylor Lough, Economic Development Manager



Anna Community Development Corporation and Anna Economic Development Corporation Regular Meeting Minutes

Thursday, February 4, 2021 at 6:00 pm

Anna City Hall, Council Chambers

111 N. Powell Parkway, Anna, Texas 75409

The Anna Community Development Corporation and the Anna Economic Development Corporation conducted a regular meeting at 6:00 p.m. on Thursday, February 4, 2021. Some members of Anna Community Development Corporation and the Economic Development Corporation participated in this meeting remotely in compliance with the Texas Open Meetings Act as suspended or modified under the pending Declaration of Disaster and associated executive orders and proclamations of the Governor of Texas.

A video recording of the open session portions of the meeting may be viewed online at the City of Anna's website: <https://www.annatexas.gov/962/AgendasMinutes>

CDC and EDC Board Members Present: Anthony Richardson, Michelle Hawkins, Rocio Gonzalez, Bruce Norwood, Matthew Seago and Shane Williams **CDC and EDC Board Members Participating Remotely:** Doris Pierce **CDC and EDC Board Members Absent:** None **Others Present:** Councilmember Lee Miller, Councilmember Stan Carver, Joey Grisham (Economic Development Director), Taylor Lough (Economic Development Manager) **Others Participating Remotely:** Clark Miller (Legal), Kevin Johnson (IT Manager)

1. Call to Order. Roll Call and Establishment of Quorum.

The meeting was called to order by Anthony Richardson, Board President, at 6:00 p.m.

2. Invocation and Pledge.

Invocation and Pledge of Allegiance were led by Anthony Richardson.

3. Citizen Comments.

None.

4. Recognition of outgoing Board Vice President Stan Carver.

Anthony Richardson congratulated Stan Carver on his election to the City Council and thanked him for his service on the Board. Anthony Richardson recognized new board member, Matthew Seago.

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Staff:

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Taylor Lough, Economic Development Manager

5. Consider/Discuss/Act on electing a Vice-President for the CDC. (CDC)

6. Consider/Discuss/Act on electing a Vice-President for the EDC. (EDC)

Anthony Richardson asked for nominations. He nominated Doris Pierce for Vice-President of both CDC and EDC. There was no second.

Rocio Gonzalez nominated Bruce Norwood as Vice-President of both the CDC and EDC. Shane Williams seconded the motion for Bruce Norwood. All were in favor with Bruce Norwood abstaining. Motion passed.

7. Consider/Discuss/Act on approving minutes from the January 7, 2021 CDC Special Called Meeting. (CDC)

8. Consider/Discuss/Act on approving minutes from the January 7, 2021 EDC Special Called Meeting. (EDC)

Shane Williams made a motion to approve the minutes on behalf of the CDC and EDC for the January Joint CDC and EDC Meeting. Michelle Hawkins seconded the motion. All were in favor. Motion passed.

9. Receive a presentation from the Greater Anna Chamber of Commerce.

Kevin Hall, President/CEO of the Greater Anna Chamber of Commerce provided a presentation of activities over the past year. In addition to assisting members with COVID-19 assistance and information, Business trick or treat, City Council candidate forums, fireworks and a drive through parade. This year the Chamber will be assisting Economic Development with business retention and expansion. Leadership Anna will be a new program this spring. The golf tournament has been scheduled for May 3rd. The annual banquet and legislative forum will be scheduled soon this spring.

Shane Williams shared his appreciation for the Chamber this year. Anthony Richardson

10. Receive a presentation from Andrea Henry of Simply Floor It! (CDC)

Anthony Richardson recognized Andrea Henry who explained job sites who were shut down this year due to COVID-19. The company has won public projects for TxDOT and the City municipal complex, which do not generate sales tax. She has won two private developments that should help meet the sales tax requirement in 2021. Simply Floor It! has three full time employees which does meet the agreement with the CDC.

11. Consider/Discuss/Act on a resolution amending the 2020-2021 Fiscal Year Budget by carrying forward unexpended promotional funds in the amount of \$53,595.94. (CDC)

Joey Grisham explained that the department began the marketing plan last fiscal year which resulted in unexpended promotional funds. Carrying forward funds will allow for the implementation of the marketing plan with digital advertisements. Anthony Richardson clarified that the CDC may carry forward budgeted, but unspent funds.

Michelle Hawkins made a motion on behalf of the CDC to adopt a resolution amending the 2020-2021 Fiscal Year Budget by carrying forward unexpended promotional funds in the amount of \$53,595.94. Rocio Gonzalez seconded the motion. All were in favor. Motion passed.

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Staff:

Joey Grisham, Economic Development Director
Taylor Lough, Economic Development Manager

12. Consider/Discuss/Act on a resolution amending the 2020-2021 Fiscal Year Budget by carrying forward unexpended promotional funds in the amount of \$30,000. (EDC)

Rocio Gonzalez made a motion on behalf of the EDC to adopt a resolution amending the 2020-2021 Fiscal Year Budget by carrying forward unexpended promotional funds in the amount of \$30,000. Michelle Hawkins seconded the motion. All were in favor. Motion passed.

13. Consider/Discuss/Act on a resolution approving an agreement with Cooksey Communications for marketing and public relations services. (CDC)

Taylor Lough explained this item will allow for implementation of the marketing plan.

Rocio Gonzalez made a motion on behalf of the CDC to adopt a resolution authorizing the Board President to execute a contract for marketing, advertising, and promotional services and to charge the CDC's promotional line item in an amount not to exceed \$50,000 in the Fiscal Year 2020-2021 for marketing and promotional services for community and economic development purposes. Anthony Richardson seconded the motion. All were in favor. Motion passed.

14. Director's Report

a. Sales Tax Update

blah

b. Comprehensive Plan Update

A joint meeting is planned for March and City Council is expected to review all three plans the end of April.

c. Strategic Plan Update

A January update was included in the packet and has been very busy.

d. New Commercial Projects

Panda Express is under construction. UPS is expected to open end of March. JuBe Pizza Bar is now open on the SW corner of 455 and U.S. 75. Freedom Carwash and Deep Roots Montessori are under construction. A groundbreaking may be held this summer for the medical office building. A ribbon cutting is planned for the North Texas surgery center once they receive approval for Medicaid and Medicare.

15. CLOSED SESSION (exceptions):

A. Deliberate regarding the purchase, exchange, lease or value of real property. (**Tex. Gov't Code §551.072**) possible property acquisition; possible land sale/purchase; Anna Business Park.

B. **Consult with legal counsel** on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); Grant program; Lease Agreement and promotional contract.

C. **Discuss or deliberate Economic Development Negotiations:**

(1) To discuss or deliberate regarding commercial or financial information that the Board of Directors has received from a business prospect that the Board of Directors seeks to have locate, stay, or expand in or near the territory of the City

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of Anna and with which the Board is conducting economic development negotiations; or,

(2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). **(Tex. Gov't Code §551.087)** Anna Business Park Property; potential retail and medical projects.

Bruce Norwood made a motion to enter closed session. Shane Williams seconded the motion. All were in favor. Motion passed. The CDC moved into closed session at 6:35 p.m.

11. Reconvene into open session and take any action on closed session items.

Michelle Hawkins made a motion to reconvene into open session. Anthony Richardson seconded the motion. All were in favor. Motion passed. The CDC reconvened into open session at 7:30 p.m.

12. Receive reports from staff or Board Members about items of community interest.

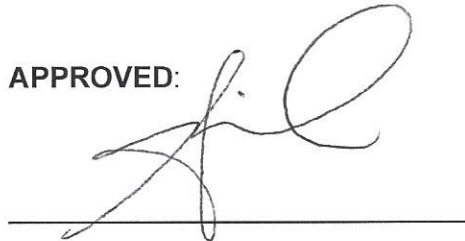
Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

The City Council will meet on Tuesday.

13. Adjourn.

Shane Williams made a motion to adjourn the meeting at 7:48 pm. Anthony Richardson seconded the motion. All were in favor. Motion passed.

APPROVED:



Anthony Richardson
President of CDC/EDC

ATTESTED:



Rocio Gonzalez
Secretary of CDC/EDC