

**Regular City Council Meeting
Meeting Minutes**



Tuesday, February 8, 2022 @ 6:30 PM

**Anna ISD Board Room
201 E. 7th Street
Anna, Texas, 75409**

The City Council of the City of Anna met at 6:30 PM, on February 8, 2022, at the Anna ISD Board Room located at 201 E. 7th Street, Anna, Texas, 75409, to consider the following items.

1. Call to Order, Roll Call, and Establishment of Quorum.

Mayor Pike called the meeting to order at 6:33 PM.

2. Invocation and Pledge of Allegiance.

Council Member Carver led the Invocation and Mayor Pike Pledge of Allegiance.

3. Neighbor Comments.

There were no public comments.

4. Reports.

Receive reports from Staff or the City Council about items of community interest.

a. Recognition of the Finance Department for receiving the Comptroller's Transparency Stars Award.

Texas Comptroller Glenn Hegar announced that the City of Anna is the latest local government entity to achieve specific procurement transparency goals through the Comptroller's Transparency Stars program.

Anna has now received all five Transparency Stars!

The Transparency Stars program recognizes local governments, school boards, and special districts that provide easy online access to important financial data, where setting the highest bar, for ethical standards, best practices, accounting standards and financial management are documented and certified.

With more than 2,500 eligible agencies in Texas, a little over 200 agencies have achieved some level of certification. However, Anna has now received all five stars, being one of only 14 cities to accomplish this prestigious goal.

- b. Fire Chief Isom and Police Chief Habel recognized the Public Works Street Department for their outstanding service during the recent ice storm.
- c. Council Member Toten noted there would be a Community Meeting on February 9, 2022, to discuss the future Anna Library.

5. **Work Session.**

- a. Presentation on a five-year strategic staffing plan developed for the Anna Police Department. (Police Chief Dean Habel)

As a part of the ongoing strategic plan initiatives, the Police Department has provided a plan which projects the future potential growth of the department as the City grows. This answers the question of where we will be headed as our population and our demands for service increase over the next few years. While none of us can predict the future, we must have a plan and prepare for being responsive to the forecasts we see ahead, yet be agile enough to make the required adjustments that may be needed along the way.

Dr. Eric Fritsch, Justice Research Consultants, presented the results of a five-year staffing assessment and gave recommendations on future hiring projections for the agency.

- b. Discussion on reducing the number of commissioners serving on the Diversity and Inclusion Advisory Commission (Assistant City Manager Ryan Henderson)

At the July 14, 2020, City Council meeting, the City Council established the Diversity and Inclusion Advisory Commission. The approved resolution specified that the Commission was to include 11 members. Staff would like to make a future recommendation that the Advisory Commission be reduced to seven members (in line with the City's other boards and commissions) due to inconsistencies in attendance. The reduction of members would also allow the Commission to reduce the number of subcommittees, particularly the ones that have become inactive.

The general consensus of the City Council was to reduce the number of members from 11 to 7. An amended resolution will be presented to City Council at the February 22, 2022, City Council meeting.

6. **Consent Items.**

MOTION: Council Member Miller moved to approve consent items. Council Member Carver seconded. Motion carried 7-0.

- a. Approve City Council Meeting Minutes for January 25, 2022. (City Secretary Carrie Land)

- b. Review the 2021 Attendance Report for City Council, Boards and Commissions. (City Secretary Carrie Land)
- c. Review Minutes of the December 2, 2021, Joint Community Development Corporation Board and Economic Development Corporation Board Meetings. (Director of Economic Development Joey Grisham)
- d. Review Planning & Zoning Commission Meeting Minutes from December 6, 2021, and January 3, 2022. (Director of Development Services Ross Altobelli)
- e. Approve an Ordinance amending Article A3.000 Development Fees within Appendix A: Fee Schedule of the City of Anna Code of Ordinances. (Director of Development Services Ross Altobelli)

Staff recently identified a grammatical error between how the Park land dedication fee is supposed to be calculated per the Subdivision Ordinance regulations (Sec. 9.02.135) and how the fee is actually calculated per Appendix A (Fee Schedule).

AN ORDINANCE OF THE CITY OF ANNA, TEXAS AMENDING THE ANNA CITY CODE OF ORDINANCES BY AMENDING APPENDIX A (FEE SCHEDULE) PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR A PENALTY CLAUSE NOT TO EXCEED \$2,000 OR THE HIGHEST PENALTY AMOUNT ALLOWED BY LAW, WHICHEVER IS LESS; AND, PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

- f. Approve a Resolution regarding the Hynes Addition, Block A, Lot 1, Development Plat. (Director of Development Services Ross Altobelli).

Single-family residence and five accessory buildings on one lot on 6.9± acres located on the south side of Brynlee James Lane, 2,100± feet east of County Road 479. Located within the Extraterritorial Jurisdiction (ETJ).

The Planning & Zoning Commission recommended approval.

A RESOLUTION OF THE CITY OF ANNA, TEXAS APPROVING HYNES ADDITION, BLOCK A, LOT 1, DEVELOPMENT PLAT

- g. Approve a Resolution regarding the Lands of Lauria, Block A, Lot 1, Development Plat. (Director of Development Services Ross Altobelli)

Single-family residence and 10 accessory buildings on one lot on 2.0± acres located on the east side of Red Fox Road, at the intersection of Rabbit Run Road and Red Fox Road. Located within the Extraterritorial Jurisdiction (ETJ).

The Planning & Zoning Commission recommended approval.

A RESOLUTION OF THE CITY OF ANNA, TEXAS APPROVING LANDS OF LAURIA, BLOCK A, LOT 1, DEVELOPMENT PLAT

- h. Approve a Resolution regarding the Anna Ranch, Phases 2 & 3, Preliminary Plat. (Director of Development Services Ross Altobelli)

176 single-family dwelling, detached lots, 123 single-family dwelling, attached lots, and 19 common area lots on 65.6± acres located at the northeast and southeast corners of Leonard Avenue and E. Foster Crossing Road. Zoned: Planned Development-Single-Family Residence (SF-60) and Townhome District (SF-TH) (Ord. No. 933-2021).

The purpose for the Preliminary Plat is to propose rights-of-way, lot and block boundaries, and easements necessary for the creation of a single-family residential development.

The Planning & Zoning Commission recommended approval.

A RESOLUTION OF THE CITY OF ANNA, TEXAS APPROVING ANNA RANCH, PHASES 2 & 3, PRELIMINARY PLAT

- i. Approve a Resolution regarding the Anna Town Square Addition, Block A, Lots 1 & 2, Preliminary Plat. (Director of Development Services Ross Altobelli)

Multiple-family residences on Lot 1 and vacant lot on 24.5± acres located at the northwest corner of Finley Boulevard and Florence Way. Zoned: Planned Development Multiple-Family – High Density (PD-MF-2) (Ord. No. 129-2004 and Ord. No. 627-2013).

The purpose for the preliminary plat is to propose lot and block boundaries and easements necessary for the creation of the multiple-family residential development on Lot 1.

The Planning & Zoning Commission recommended approval.

A RESOLUTION OF THE CITY OF ANNA, TEXAS APPROVING ANNA TOWN SQUARE ADDITION, BLOCK A, LOTS 1 & 2, PRELIMINARY PLAT

- j. Approve a Resolution approving the City of Anna's participation in the Texoma Council of Governments Low Income Household Water Assistance Program and Authorize the City Manager to execute the agreement. (Director of Finance Alan Guard)

The Texoma Council of Governments has received funds through the American Recovery Plan Act (ARPA) to provide financial assistance to low income households for the payment of utility bills. Collin County is one of the counties the Texoma COG has been authorized to provide services. The Texoma COG has reached out to the City of Anna to solicit our participation in the program. The City would only have to provide confirmation of the neighbor's residency and outstanding balances. The City would not have to provide any financial match.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANNA, APPROVING PARTICIPATION IN THE TEXOMA COUNCIL OF GOVERNMENTS LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP) AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

- k. Acting as the Anna Housing Finance Corporation ("AHFC") Board of Directors, approve resolutions approving substantially final partnership documents for the Parmore Anna (Senior Living) financing. (Director of Economic Development Joey Grisham)

This item is related to the Parmore Senior Living project planned in the Anna Town Square Development. JPI is now working with a different lender (InterTek) and the following documents reflect the change.

- l. Approve an Ordinance Calling the May 7, 2022, General Election. (City Secretary Carrie Land)

In accordance with the general laws and Constitution of the State of Texas and the Charter of the City of Anna, a City Council Member's election is to be held on the first Saturday in May. It is necessary to order an election to be held on May 7, 2022, for the purpose of electing three (3) City Council Members for Places 2, 4, and 6.

The election will be held as a joint election administered by the Collin County Elections Administrator. The Election Services Contract will be between Collin County Elections Administrator, the City of Anna, and various other political subdivisions..

The polling location will be moved from the Anna ISD Board Room to the new City Hall Lobby.

The total cost for the Election is \$9,168.64.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANNA, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 7, 2022, FOR THE PURPOSE OF ELECTING THREE (3) CITY COUNCIL MEMBERS; DESIGNATING POLLING PLACES; ORDERING NOTICES OF ELECTION TO BE GIVEN; ADOPTING A VOTING SYSTEM; AUTHORIZING EXECUTION OF JOINT ELECTION CONTRACTS; PROVIDING SAVINGS, SEVERABILITY, AND REPEALING CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

7. Items For Individual Consideration.

- a. Conduct a Public Hearing/Consider/Discuss/Action on a Resolution regarding the Anna Crossing, Phase 5, Block 5, Lot 10R, Replat. (Director of Development Services Ross Altobelli)

Single-family dwelling, detached, and HOA lot on 0.2± acre located at the northeast corner of Mathew Drive and Elizabeth Street. Zoned: Planned Development-SF-60 Single-Family Residential (Ord. No. 129-2004 & Ord. No. 627-2013).

The purpose of the replat is to consolidate two lots.

The Planning & Zoning Commission recommended approval.

Mayor Pike opened the public hearing at 7:19 PM.

There were no public comments.

Mayor Pike closed the public hearing at 7:19 PM.

A RESOLUTION OF THE CITY OF ANNA, TEXAS APPROVING ANNA CROSSING, PHASE 5, BLOCK 5, LOT 10R, REPLAT.

MOTION: Council Member Toten moved to approve. Council Member Miller seconded. Motion carried 7-0.

8. Closed Session (Exceptions).

Under Tex. Gov't Code Chapter 551, the City Council may enter into Closed Session to discuss any items listed or referenced on this Agenda under the following exception

- a. Consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (Tex. Gov't Code §551.071). Meeting Procedures
- b. Discuss or deliberate the purchase, exchange, lease, or value of real property (Tex. Gov't Code §551.072).
- c. Discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (Tex. Gov't Code §551.087). Potential commercial/retail development.
- d. Discuss or deliberate personnel matters (Tex. Gov't Code §551.074). Boards and Commissions.

MOTION: Mayor Pike moved to enter Closed Session. Council Member Toten seconded. Motion carried 7-0.

Mayor Pike recessed the meeting at 7:21 PM.

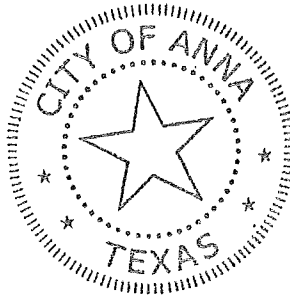
Mayor Pike reconvened the meeting at 8:19 PM.

9. Consider/Discuss/Action on any items listed on any agenda - work session, regular meeting, or closed session - that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.

There was no action taken.

10. **Adjourn.**

Mayor Pike adjourned the meeting at 8:19 PM.



Approved on February 22, 2022.

A handwritten signature in cursive script, appearing to read "Nate Pike", is written over a horizontal line.

Mayor Nate Pike

ATTEST:

A handwritten signature in cursive script, appearing to read "Carrie L. Land", is written over a horizontal line.

City Secretary Carrie L. Land